

Technical Review Committee Application

Name: _____

Mailing Address: _____

Phone #: _____

Email: _____

Parcel Number(s): _____

Affected Property Address: _____

Please indicate land use action requesting:

Subdivision

Minor Subdivision (two lots)

Site Plan (new development)

Lot Line Adjustment

Parcel Consolidation

Other: Please explain: _____

Subdivision Amendment

Annexation

Residential Overlay

Mixed Use Overlay

Please complete the attached TRC checklist, include a brief written explanation of what you are wanting to accomplish AND provide an 8½ x 11 drawing/sketch of proposed action.

(This will be scanned and emailed to committee prior to the meeting)

Once all information is turned in and fee is paid, the applicant will be scheduled for a Technical Review Committee meeting, at the discretion of the Public Works Director and/or the City Engineer.

Technical Review Committee meetings are held at 9 am on the 1st and 3rd Tuesdays of each month. If no business is scheduled by the Friday before, the meeting will be cancelled.

Office Use Only

Technical Review Fee: _____ Date Paid: _____

Notes:

Checklist for TRC Intake

Current Zoning _____ Future Land Use (General Plan) _____

The following information may be addressed at the TRC meeting. For a more effective meeting, please compile any available data related to the following points and remit with the Technical Review Committee Application.

- Concept Sketch
- Written Explanation of Concept
- Current Survey of Existing Conditions
- Right-of-Way Ownership
- Open Space Design (if required)
- Grading and Drainage
- Utility Connection Availability
- Phase Plan (if required)
- Stormwater Pollution Prevention Plan