

PLAIN CITY RIGHT OF WAY ENCROACHMENT AND EXCAVATION PERMIT

Permit Must Be Kept On Site

PERMIT# _____

In accordance with Plain City code, permits are required for excavation in city easement. A 24-hour notice is required for inspections and before starting work or within 24 hours of an emergency. No work under this permit shall be performed on Sunday or legal holidays unless it is an emergency or approved by Public Works Director or their duly authorized representative.

Application Date: _____ Billing Party (Contractor): _____

Address of Work: _____ Billing Address: _____

Start Date: _____ City, State, and Zip: _____

Resident/Owner: _____ Business Name: _____

Phone Number: _____ Cell Number: _____

State license Number: _____ Insurance Carrier and Policy Number and Exp Date: _____

Comprehensive General Liability and Property Damage Insurance policy must meet all the requirements section 7-3-6 of the Plain City code.

Description of work:

A) Utility type: Culinary water Sewer Storm Sewer Secondary Water
 Gas Electrical Cable TV Phone
 Driveway replacement Other (Specify) _____

b) Location and method of installation must be 24" deep (must pothole all utilities)

Street Easement Open Trench Tunnel Auger Directional Boring
 Hole Hog Other (specify) _____

c) Square footage of Road Cut (Saw Cut or Zipper Only) _____

d) Inspection Date/Time _____

Work shall be completed within five (5) days from the starting date or as determined by the city engineer. All work shall be diligently prosecuted to completion. All provisions laws and ordinances governing this permit do not presume to give authority to violate or cancel the provisions of any federal state or local law regulating construction or the performance of construction. Permit holder will properly control and warn the public of said work to prevent accidents and shall indemnify and hold harmless Plain City Corporation from all damages arising out of any and all operations performed under this permit. Permit holder shall not perform any work on Plain City right of way beyond those areas stipulated in this permit. In the event permit holder fails to comply with Plain City Public Works specifications or instructions pertinent to this permit, the Public Works Director may by verbal order, suspend the work until violation is corrected. If permit holder fails or refuses to comply promptly, the Public Works Director may issue a written order stopping all or any part of the work. When satisfactory corrective action is taken, an order permitting resumption of work may be issued.

If you damage the road, you must follow the policy on road cuts including costs. Any damage caused by you to the road or other will be repaired to city standards or costs and or fines will be assessed. All work is guaranteed to remain satisfactory to Plain City for a period of two years after acceptance. With the exception of public utilities, all contractors shall provide a performance/cash bond approved by Plain City pursuant Plain City Code Section 7-3-7. Amount of deposit or bond to be determined by the City Engineer based on the road cut fee schedule. Plain City Corporation shall retain

deposit of guarantee bond for a period of 24 months. Contractor will be responsible to notify Plain City after the 24 month guarantee period to have bond or deposit released. After 36 months, cash deposits will be forfeited to Plain City Corporation.

1. Before Digging Call" Blue Stakes" For Utility Location.1-800-662-4111
2. Submit a TCP (Traffic Control Plan) and SWPPP (Pollution prevention plan) of area working in with BMP's used to control tracking onto roadways, protect storm drain inlets, sweeping daily, etc.
3. All road cuts: This standard applies to all streets. Prior to the mill and overlay, the trench will be reconstructed per City Standards. The patch shall be placed in compliance with APWA, 'Asphalt Concrete "T" Patch.
 - **Streets/Reconstructed Streets:** The asphalt surface shall be milled down a minimum depth of two (2) inches fifteen (15) feet each way of the edge of the cut. Milling shall be done in widths equivalent to existing traffic lanes. The engineer reserves the right to require an area length greater than fifteen (15) feet each way of cut or a depth greater than two (2) inches if deemed appropriate to restore the roadway to the original condition.
 - **Overlaid Streets:** The asphalt surface shall be milled down a minimum depth of two (2) inches fifteen (15) feet each way of the edge of the cut. Milling shall be done in widths equivalent to existing traffic lanes. The Public Works Director reserves the right to require an area length greater than fifteen (15) feet each way of cut or a depth greater than two (2) inches if deemed appropriate to restore the roadway to the original condition.
 - **Slurry Streets:** an area not less than fifteen (15) feet from the edge of the cut (full traffic lane width) shall be re-slurry sealed with an approved Type II slurry.
4. All roadways must be patched with approved hot mix asphalt within 24 hours unless conditions prohibit. (Cold Mix patch may be required in the winter months as a temp patch until asphalt becomes available).
5. Failure to obtain right of way encroachment/excavation permit or noncompliance will result in all work being suspended until permit is obtained or issues are fixed and a \$500.00 fine is paid. (Per day, per violation).

Note: Permit must be revised if it is necessary due to asphalt cut fee and bond.

I hereby certify that I have read and examined this entire application and know the same to be true and correct. I make this statement under penalty of perjury.

Contractor's representative: _____

Title: _____

Signature: (required) _____

To be completed by Public Works Department:

Cash/Bond Required? ___ Yes ___ No

Cash Bond	\$_____	(\$1000.00 if required)
Fine Amount	\$_____	(Fine amount \$500.00 each day)
Excavation Permit Fee	\$_____	(\$150.00)
Road Cut fee	\$_____	(See Schedule A, minimum \$)
New Road Cut Fee	\$_____	(If Applicable, \$500, less than 3 years asphalt, slurry, chip)
Resurfacing Deposit	\$_____	(If Applicable in lieu of bond)
Total Permit Amount	\$_____	

Received/Approved/Denied—By: _____ Date: _____
