

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
FEBRUARY 4, 2021

The City Council of Plain City convened in a regular meeting at City Hall on Thursday, February 4, 2021, public was also accessible via ZOOM beginning at 7:00 p.m.

Present: Mayor Jon Beesley, Councilmembers Chad Allen, Buddy Sadler, Don Weston and Todd Skeen  
Attendance Via Zoom: Councilmembers Rachael Beal  
Staff Present: Diane Hirschi, Dan Schuler  
Attendance via Zoom: Rob Ortega, Brad Littlefield, Adams Family, Brandon Richards, Jim Beesley, Matt Heslop

Call to Order: Mayor Beesley  
Pledge of Allegiance: Councilmember Allen  
Invocation/Moment of Silence: Councilmember Weston

Approval of Minutes from January 21 and 25, 2021

**Councilmember Allen moved to approve the minutes from January 21 and 25, 2021 as presented. Councilmember Sadler seconded the motion. Councilmembers Allen, Beal, Sadler, Weston and Skeen voted aye. The motion carried.**

Comments: Public

Brad Littlefield reported that there was a housefire in Pioneer Village, January 10, 2021. He commended the Plain City Fire Department and Weber County Fire Department for their quick response. He indicated that his neighbor, Mark Perkes rescued a resident from the burning structure and provided the displaced family somewhere to stay until more suitable accommodations were available. He applauded the Perkes family's benevolent actions. He commented on technical aspects of combatting and extinguish the fire and perceived that there was a water supply deficiency. Councilmember Weston explained that fire hydrants in Pioneer Village have three, 2.5-inch connections each. He notified that the steamer connections on these fire hydrants have a different sized outlet. He affirmed that adapter fittings have been ordered. Mayor Beesley remarked on firefighting strategies and tactics that are often misinterpreted by event observers.

Report from Planning Commission

Planning Commissioner, Rob Ortega reported that the Site Plan for Hilary Home Daycare at Kelly's Corner was approved. He indicated that the Site Plan for ML Kitchen at Roylies was approved. He commented on aspects of current cul-de-sac standards that were discussed and a proposed appendix to the ordinance that would allow special exceptions to the stipulated maximum street length. He relayed that the Plain City Fire Marshall acknowledged that the length of a cul-de-sac street is immaterial in terms of public safety. Councilmember Beal recommended that the standard maximum street length for cul-de-sacs be inflexible – without an available, special exception. Councilmember Sadler agreed with Councilmember Beal. He spoke of objectivity complications when considering petitions for special exceptions. Councilmember Weston stated that fire hydrant placement on cul-de-sac streets is a concern. Commissioner Ortega reported that Technical Review Committee meeting procedures were deliberated. He commented on a possible change in the way the Planning Commission Chair and Vice-Chair are selected.

Discussion/Motion: Create Job Description – Landfill Superintendent

Councilmember Sadler expressed concurrence with the finalized Job Description. Councilmember Allen indicated that he's concerned about accountability contexts in the proposed Superintendent Job Description. He commented on checks and balances built-in to the current arrangement. He warned about future abuses that might occur if City Council control of this position is relinquished. Councilmember Sadler proposed assigning the Landfill Superintendent a department directorship, thus ascribing City Council oversight. Mayor Beesley surmised that a new Director position would require an amendment to the Plain City personnel policy. Councilmember Allen stated; it would be preferable to create a new Landfill Director position – an appointed position that answers to the City Council. City Attorney, Brandon Richards affirmed that the Council can vote to establish a Landfill Director position, at this time. He noted that a personnel policy amendment must be ratified by the Council when formally presented at a later date. He advised that an appointment to the director's post can be announced and approved at the next City Council meeting. **Councilmember Allen moved to approve the establishment of a Landfill Director position under subscribed terms. Councilmember Sadler seconded the motion. Councilmembers Allen, Beal, Sadler, Weston and Skeen voted aye. The motion carried.**

Discussion/Motion: Update Job Description – Landfill Operator and Public Works Director

Mayor Beesley described the premise of the recommended update. Councilmember Allen verified that the proposed Update will detach all responsibility for Landfill operations from the Public Works Director. He noted that related agenda items tabled at the previous City Council meeting were somewhat dissimilar to those on this agenda. **Councilmember Sadler moved to approve the Update to Job Description – Landfill Operator, with substitution of every inscription “Landfill Superintendent” with “Landfill Director”. Councilmember Allen seconded the motion. Councilmembers Allen, Beal, Sadler, Weston and Skeen voted aye. The motion carried.**

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**Councilmember Weston moved to approve the Update to Job Description – Public Works Director. Councilmember Skeen seconded the motion. Councilmembers Allen, Beal, Sadler, Weston and Skeen voted aye. The motion carried.**

Discussion/Motion: Approval of RFP for City Office/Senior Center Remodel

Mayor Beesley reported that Diane Hirschi has been painstakingly involved in designing a Plain City Office and Senior Center remodel/renovation plan for over a year. He commented on his participation in the process. He described proposed floor plan changes. He noted that original flooring and trim will be replaced and the whole interior will be painted. He stated that the remodel will be a phenomenal improvement for office staff members who work there every day. Councilmember Allen clarified that Council action will simply announce and provide basic details about the project, as well as solicit bids from contractors. Councilmember Sadler voiced his opinion that further refinement of the floor plan is necessary. He expressed agreement with everything planned for the reception and front office areas. He noted that a new file storage room has been positioned on the east wall where existing offices are. He asserted that placing file cabinets in front of present windows is not a workable concept. He suggested that current offices along the east wall be kept and that a special storage room be constructed in an existing common area. He submitted that the current break room could be utilized more effectively as office space. He proposed a new location for a smaller break area on an interior wall. Councilmember Allen remarked on filing cabinet positioning. Mayor Beesley reasoned that the planned file storage room would allow filing cabinets and/or other filing systems to be stationed out of public view. He gave an overview of information that is archived by the City. User-friendly and advanced file storage systems were discussed at length. Councilmember Weston asked for more time to review the plan and make design recommendations. He contended that the open common area in the City Office is an ineffectual use of space. Councilmember Allen recognized that the plan was laid out by staff members who work in the office every day. He reckoned that the presented concept will provide a better workplace for those involved in its design. He questioned the rationality of input from elected officials that don't work there. He reiterated that expected Council action is to approve or deny the RFP. Councilmember Weston indicated that he likes the presented concept for the reception area and front workstations. He expressed disapproval of the plan beyond that point. He predicted that more offices, not less, will be needed in the future. Councilmember Beal queried if digitizing physical City records has been considered. She spoke of U.S. Air Force endeavors to convert their paper-based records into electronic documents.

**Councilmember Sadler moved to table Discussion/Motion: Approval of RFP for City Office/Senior Center Remodel, pending a plan rework. Councilmember Weston seconded the motion. Councilmembers Sadler, Weston and Skeen voted aye. Councilmembers Allen and Beal voted nay. The motion carried.**

Motion: Approval of Business Licenses

The following licenses were presented for approval.

New

Garbage Thieves LLC	Brandon Adams	990 N 5200 W	office for billing
4K Electric	Hayden Moosmann	2968 N 3550 W	electrical

Renewals

Plain City Confectionary	Randy Marriott	2398 N 4350 W	bar/beer license
Teresa's Daycare	Teresa Maisey	1623 N 4400 W	daycare
Tara's Tot Stop Preschool	Tara Savage	2067 N 2850 W	preschool
Paulette & Emily's Home Daycare	Paulette Sip	1547 N 4325 W	daycare
Talia Dodd, LMT	Talia Dodd	3108 W NPC Rd	massage therapy
Precision Lighting	Kaleb Wayment	3535 W NPC Rd	Christmas light install
Kristin's Stylehouse Salon	Kristin Christensen	2775 N 3800 W	hair stylist
Air Now Heating & Air Conditioning	Jeffrey Ray Hanchett	3947 W 2400 N	office/equipment storage
International Luxury Outfitter	Joshua Martin	3544 W 2600 N	office for internet
Flippin Simple Creations	Philip Hinojosa	1646 N 2850 W	furniture & home décor

**Councilmember Allen moved to approve the new and renewal business licenses as presented. Councilmember Weston seconded the motion. Councilmembers Allen, Sadler, Beal, Weston and Skeen voted aye. The motion carried.**

Motion: Approval of Warrant Register

See warrant register dated 1/21/2021 to 1/31/2021. **Councilmember Weston moved to approve and pay the bills.**

**Councilmember Sadler seconded the motion. Councilmembers Allen, Sadler, Beal, Weston and Skeen voted aye. The motion carried.**

Report from City Council

Councilmember Allen commented on Brad Littlefield's reporting on the recent Pioneer Village house fire. He spoke to the compatibility of proposed valve adapters with equipment in use by units participating in the interlocal agreement.

Councilmember Weston informed that the fire hydrants placed in Pioneer Village are manufactured to a vintage standard and were among the first to be installed in Plain City. Councilmember Allen voiced his perspective on unsung firefighting sequences

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and stratagems. He proposed that reported heroic actions by Mark Perkes and his family be formally recognized by City officials.

Councilmember Sadler corroborated the reported quick response to the Pioneer Village house fire by the Plain City Fire Department and Weber County Fire District. He noted that fast attack fire engine coordination and securing of a water supply was routine, in this situation. He appealed for hastened progress in the sewer system headworks project, land-application treatment upgrades and installation of fiber-optic infrastructure.

Councilmember Weston proposed mailing notices (postcards) pertaining to the Green Waste Program to all Plain City households. Councilmember Beal suggested the Green Waste Program information be printed on a magnet so residents can keep it on their refrigerator.

Mayor Beesley announced that the Plain City branch of Wasatch Peaks Credit Union had their ribbon cutting today. He welcomed Wasatch Peaks to the community. He reported; Bona Vista anticipates that their innovative tracking and billing application will be operational, March 1, 2021. He commented on Green Waste Program notices

**At 8:19 p.m. Councilmember Sadler moved to adjourn and was seconded by Councilmember Weston seconded the motion. The vote was unanimous.**

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

Date approved \_\_\_\_\_

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PLAIN CITY COUNCIL  
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FEBRUARY 18, 2021

The City Council of Plain City convened in a regular meeting at City Hall on Thursday, February 18, 2021, public was also accessible via ZOOM beginning at 7:00 p.m.

Present: Mayor Jon Beesley, Councilmembers Chad Allen, Buddy Sadler, Don Weston and Todd Skeen  
Attendance Via Zoom: Councilmembers Rachael Beal  
Staff Present: Diane Hirschi, Dan Schuler  
Also Present: Blake Jenkins, Scott Wayment, Matthew Brown and Craig Brown  
Attendance via Zoom: Brad Littlefield, Brandon Richards, Jim Beesley, Richard Skeen

Call to Order: Mayor Beesley  
Pledge of Allegiance: Councilmember Skeen  
Invocation/Moment of Silence: Mayor Beesley

Approval of Minutes from February 4, 2021

**Councilmember Sadler moved to approve the minutes from the work meeting and the regular meeting on February 4, 2021 as presented. Councilmember Allen seconded the motion. Councilmembers Allen, Beal, Sadler, Weston and Skeen voted aye. The motion carried.**

Comments: Public

Brad Littlefield requested a status update on steamer connection adapter fittings for fire hydrants located in Pioneer Village. Mayor Beesley immediately sent a text message to the Fire Chief, seeking delivery and installation confirmation. Councilmember Sadler recollected that the parts have been received by the Fire Department. Mayor Beesley affirmed that he will relay information to Mr. Littlefield as soon as he gets a response from the Fire Chief.

Report from Planning Commission

Planning Commissioner, Blake Jenkins reported that a Public Hearing was set to receive public comment on rezoning property owned by Meridian Line Investments and R&A Robson Properties, located at approximately 3626 W 1975 W - March 11, 2021. He noted that the petitioner, Shad Christensen, has proposed that the property be changed from RE-20 to RE-18.5 and RE-15 zoning. He reported that Public Hearings were held for zoning amendments requested by Richard Skeen and Scott Wayment. He stated that both applications were forwarded to the City Council with the Commission's recommendation for approval. He indicated that a proposed three-year moratorium on road cuts in newly paved streets was deliberated and also forwarded to the City Council with the Commission's recommendation for approval. He reported that review of an ordinance allowing special exceptions to cul-de-sac street length limits will be continued.

Discussion/Motion: Ordinance to Amend Zoning Map – Richard Skeen Property – 3600 W 2200 N – A-1 to RE-18.5

**Councilmember Sadler moved to approve Ordinance 2021-02 to Amend Zoning Map – Richard Skeen Property – 3600 W 2200 N – A-1 to RE-18.5. Councilmember Weston seconded the motion. Councilmembers Allen, Beal, Sadler, Weston and Skeen voted aye. The motion carried.**

Discussion/Motion: Ordinance to Amend Zoning Map – O Scott Wayment – 5000 W 1500 N – A-1 and RE-20 to RE-18.5

**Councilmember Allen moved to approve Ordinance 2021-03; to Amend Zoning Map – O Scott Wayment Property – 5000 W 1500 N – A-1 and RE-20 to RE-18.5. Councilmember Weston seconded the motion. Councilmembers Allen, Beal, Sadler, Weston and Skeen voted aye. The motion carried.**

Discussion/Motion: Connex Franchise Agreement

Connex co-owners, Matthew and Craig Brown introduced themselves and summarized their proposal for fiber network installation. City Attorney, Brandon Richards gave an overview of Connex agreements with Kaysville and Farr West City. He noted; formatting of the Kaysville draft is more succinct and conducive to Plain City conditions than the Farr West version. He commented on provisions for adjustments to an agreement during early stages of infrastructure development. Councilmember Sadler pointed out that Plain City does not have an ordinance to guide contract terms and considerations, relative to the proposed fiber-optic installation. Brandon Richards suggested that many elements from the Farr West agreement be incorporated in a franchise agreement with Plain City, to cover terms and considerations that would otherwise be found in a city ordinance. Councilmember Sadler proposed that an ordinance be adopted to regulate fiber-optic infrastructure and service. City Recorder, Diane Hirschi advised that a telecommunications ordinance exists in Plain City code. Brandon Richards submitted that the current telecommunications ordinance can be updated and referenced in the franchise agreement. Councilmember Sadler described a hybrid utility arrangement wherein the City owns the fiber-optic infrastructure and broadband management is outsourced. Councilmember Allen pointed out that a franchise agreement specifically for Plain City has not been produced, acknowledging that suspending a vote on the matter does not signify wavering interest. Matthew Brown stated that the company is open to a proviso in the contract that allows for fine-tuning within the first few months of the project. He outlined the

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anticipated schedule for completion of their Farr West City installation. He noted that a competing fiber-optic company has begun installing conduit in Farr West while the Connex project is under construction. He commented on problems resulting from crowded work zones and asked that Plain City not consider franchise agreements with competing entities until the Connex system is in place. Craig Brown expounded difficult situations caused by multiple providers working in the same area at the same time. Public Works Director, Dan Schuler affirmed that regulating issuance of permits will eliminate the mentioned obstacles. Brandon Richards counseled that a franchise agreement with another provider may be considered but should not be signed until all work by Connex is finalized. Councilmember Weston informed that no other company has approached the City with an earnest proposal for fiber-optic installation. Matthew Brown told of an out-of-state provider that claims to serve Plain City on their website. Diane Hirschi reported that another fiber-optic provider has contacted the Plain City office to obtain permit information. **Councilmember Weston moved to table Discussion/Motion: Connex Franchise Agreement and schedule a work meeting, March 4, 2021 at 6:00 pm. Councilmember Sadler seconded the motion. Councilmembers Allen, Beal, Sadler, Weston and Skeen voted aye. The motion carried.**

Discussion/Motion: Approval of RFP for City Office/Senior Center Remodel

Mayor Beesley concurred with Diane Hirschi; the principal part of the City Office/Senior Center Remodel is the reception area and front workspace (along with Senior Center renovations). He indicated that plans for the back office and storage area are of lower priority to staff. He commented on the addition of a proposed file room to the back office area. He referred to an amended plan that shows dimensions of the new file room. Diane Hirschi noted that the file room will be fully detailed by the architect upon approval of its size and location by the Council. Councilmember Sadler expressed agreement with the presented file room plan. Councilmember Allen spoke of existing open space that will be used for the new room. He maintained that the office layout should be viewed as functional and affable by City personnel that work there on a daily basis. **Councilmember Allen moved to approve the proposed RFP for City Office/Senior Center Remodel, as discussed. Councilmember Weston seconded the motion. Councilmembers Allen, Beal, Sadler, Weston and Skeen voted aye. The motion carried.**

Discussion/Motion: Approval of De-Chlorination Building at Sewer Lagoons

Councilmember Sadler verified the cost for the proposed building, as presented by the Public Works Department. Councilmember Weston contrasted the valuation of a precast concrete structure, previously considered for this application. Dan Schuler assured that the presented plan represents the best value for this price. Councilmember Weston noted that the site plan shows the building on the west side of the aeration basin. He contemplated placing the De-Chlorination Building on available land, north of the aeration basin. He alluded that the western open space could be used for future expansion of the sewer system. Dan Schuler stated that the original plan calls for the structure to be placed on the west side. He explained that the drain line is located along the north side and the ground is less stable there. Mayor Beesley remarked on the elevation and slope of the ground to the north of the existing S-Chamber. Dan Schuler agreed to look into the proposed site plan adjustment. He commented on installing land-app pumps inside the building and essential outlet points. **Councilmember Weston moved to approve the De-Chlorination Building at Sewer Lagoons. Councilmember Skeen seconded the motion. Councilmembers Allen, Beal, Sadler, Weston and Skeen voted aye. The motion carried.**

Discussion/Motion: Resolution Amending Personnel Policy

Mayor Beesley clarified that the proposed resolution will establish a Landfill Director position in the Plain City Personnel Policy. Councilmember Sadler stated agreement with the induction of a Landfill Director and queried if the City Manager position might be eliminated while amendments to the Personnel Policy are being considered. Brandon Richards indicated that discussion on the elimination of a position can occur but action must be taken at a separate City Council meeting, as it is not a specific item on the agenda for this meeting. **Councilmember Sadler moved to approve Resolution 2021-01, Amending Personnel Policy and schedule discussion on the elimination of the City Manager position for next City Council meeting. Councilmember Weston seconded the motion. Councilmembers Allen, Beal, Sadler, Weston and Skeen voted aye. The motion carried.**

Discussion/Motion: Landfill Director Appointment

Mayor Beesley reported that longtime landfill operator, Chris Weicks is unable to attend this meeting but is open to receive a phone call if the Council has questions for him. He proposed the appointment of Chris Weicks to the Landfill Director position. **Councilmember Weston moved to approve the Appointment of Chris Weicks as Landfill Director. Councilmember Skeen seconded the motion. Councilmembers Allen, Beal, Sadler, Weston and Skeen voted aye. The motion carried.**

Discussion/Motion: 1975 North Reconstruct

Mayor Beesley gave details on plans devised to improve transition from 1900 North Street onto 1975 North Street through the curve near 3000 West Street. He made mention of ongoing road construction in the area as improvements associated with the Sunset Meadows subdivision are being installed. He informed that Nilson Homes agreed to provide the intersection as part of their development. He commented on safety concerns. He foresaw the incorporation of a turning lane in the future. Dan Schuler noted that the new intersection will comply with Plain City Public Works Standards. Councilmember Sadler verified that the City owns the property needed for this intersection. Councilmember Allen speculated that the proposed intersection modification will

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alleviate dangers integral to the existing merge situation. He respectfully spoke of relocating a privately reserved memorial, placed in the path of the proposed construction. Dan Schuler stated that he will coordinate with the families and the Utah Department of Transportation (UDOT) to resolve the issue. Councilmember Beal commented on traffic signage at the new intersection. She advised; if a memorial tree is planted, care should be taken to avoid obstructing driver visibility.

**Councilmember Allen moved to approve the 1975 North Reconstruct under Public Works Department direction and to acceptable standards. Councilmember Beal seconded the motion. Councilmembers Allen, Beal, Sadler, Weston and Skeen voted ave. The motion carried.**

Discussion/Motion: Resolution – Moratorium on Public Works Standard – Time Limit for Cutting a New Road

Dan Schuler referred to an updated draft of the Resolution – Moratorium on Public Works Standard – Time Limit for Cutting a New Road. He pointed out amendments made according to Planning Commission recommendations. He denoted reasoning behind the changes. Mayor Beesley questioned the removal of the word “emergency” from an opening paragraph that outlines moratorium terms and conditions. He remarked on the intent of the Resolution. Dan Schuler noted that the City will never be in a position to deny public utility service. Councilmember Allen related examples of “emergency utility repairs”. He suggested that approval by the Mayor or Public Works Director be required in cases or conditions not specified in the Resolution. Weber County Sheriff’s Lt. Mark Horton asserted that emergency road cuts do not always involve utilities. He supposed that Emergency Management Services will not consider permit applications nor moratorium restrictions a priority in cases of crisis.

Dan Schuler indicated that the Resolution states: *Any exceptions will need to be approved by the Public Works Director.* He explained that the Resolution ensures a higher-quality repair of road cuts within the moratorium period – whether given emergency status or not. Mayor Beesley put forward a longer (five-year) moratorium period with an additional three-year Special Restoration Standard requirement. Councilmember Allen responded favorably to Mayor Beesley’s proposal. He asked Dan Schuler to lengthen the moratorium term and clarify “emergency” repair specifications in the Resolution. Councilmember Sadler echoed the request for a revised draft of the Resolution – Moratorium on Public Works Standard – Time Limit for Cutting a New Road. Councilmember Beal queried about treatment of emergency events, like a pipe burst, that cannot be attributed to a natural disaster. Dan Schuler reiterated that Special Restoration Standards will be required for emergency and non-emergency repairs involving a road cut on a newly surfaced street, within the stated period. Commissioner Jenkins explained why the Planning Commission favored a three-year moratorium time table and remarked on ambiguities associated with the classification “emergency utility cut”. Councilmember Sadler indicated that the moratorium will promote better scheduling of planned road cuts. He supported extending the period to five years. He approved of the mentioned language revisions, identifying emergency conditions. **Councilmember Sadler moved to table Discussion/Motion: Resolution – Moratorium on Public Works Standard – Time Limit for Cutting a New Road, pending a revised draft. Councilmember Allen seconded the motion. Councilmembers Allen, Beal, Sadler, Weston and Skeen voted ave. The motion carried.**

Discussion/Motion: Resolution – Local Transportation Funding Agreement with Weber County – North Plain City Road Project  
Mayor Beesley reported that the City applied for a North Plain City Road Project grant, two years ago. He described the location and scope of the proposed roadwork. He informed that the primary phase of the project will entail purchasing a right of way. **Councilmember Sadler moved to approve Resolution 2021-02, Local Transportation Funding Agreement with Weber County – North Plain City Road Project. Councilmember Weston seconded the motion. Councilmembers Allen, Beal, Sadler, Weston and Skeen voted ave. The motion carried.**

Motion: Approval of Business Licenses

There were none.

Motion: Approval of Warrant Register

See warrant register dated 02/01/2021 to 02/17/2021. **Councilmember Allen moved to approve and pay the bills. Councilmember Beal seconded the motion. Councilmembers Allen, Sadler, Beal, Weston and Skeen voted ave. The motion carried.**

Report from City Council

Councilmember Beal stated that a drone was reported, flying over a recent violent crime event in Plain City - potentially interfering with law enforcement and emergency response efforts. She asked about City ordinances that would prohibit operation of a drone in the vicinity of a crime scene or accident site. Mayor Beesley indicated that there are federal statutes for piloting unmanned aircraft over particular areas. Lt. Horton advised that airspace above Plain City is controlled by the FAA. He noted that privacy rules do not apply in the aforementioned circumstance. He stated that the operator could be cited for flying a drone at night. Councilmember Beal told of property owner rights to privacy concerns and asked what recourse a citizen has if their yard is invaded by a surveillance drone. Lt. Horton suggested that a report be filed with the Sheriff’s Office in such a case. He indicated that the report and all evidence will be forwarded to the FAA. Councilmember Allen thanked the Weber County Sheriff’s Office for responding to the domestic assault aftermath. Councilmember Beal also brought up a reminder about school bus safety. Stop when the bus has it’s flashing lights on.

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Councilmember Sadler commented on a planned budget retreat for the City Council and sought a status update.

Councilmember Weston reported details from a conversation with newly appointed Landfill Director, Chris Weicks, about Green Waste Program information mailers.

Councilmember Skeen reported accolades from citizens for Public Works' handling of snow removal throughout the City.

Mayor Beesley recognized the Weber County Sheriff's Office for the great service they provide. He voiced appreciation for Public Works Department efforts on behalf of Plain City residents. He accredited essential support by office staff and briefly reflected on the upcoming City Office/Senior Center Remodel project.

**At 8:39 p.m. Councilmember Sadler moved to adjourn and was seconded by Councilmember Allen seconded the motion. The vote was unanimous.**

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date approved