

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
NOVEMBER 7, 2019

The City Council of Plain City convened in a regular meeting on Thursday, November 7, 2019, in the Plain City Hall beginning at 7:00 p.m.

Present: Mayor Jon Beesley, Councilmembers Chad Allen, Buddy Sadler, Don Weston and Brad Searle  
Excused: Councilmembers Todd Davis  
Staff: Diane Hirschi, Mike Kerswell, Dan Schuler  
Also in attendance: Harry Malan, Sandra Malan, Dusty Parker, Derek Ulm, Penny Barnes, Sheriff Ryan Arbon, Jim Bond, Kelly Cooper and family, Diane & Glen Willie, Emma Calvert, Jon Calvert, Tammy & Mike McKean, Keysha McKean, Jordan McKean, Lori Calvert, Conner McKean, Brian Olsen, Tucker West, Jan Checketts, Janice & Viril Brown, Hadlie Kendrick, Jerry Bradford, Dustin Skeen, Brian Masters, Nick Parker, Camberly Remy, Dallas Evans, Megan Evans, Sarah Brown, Lillian Brown, Josh & Andrea Bell, Grant Holmes, Ben Dawson, Shalee Cook, Lt Mark Horton, Interim Chief Baggs

Call to Order: Mayor Beesley  
Pledge of Allegiance: Councilmember Allen  
Invocation/Moment of Silence: Councilmember Searle

Approval of Minutes from October 17, 2019

**Councilmember Sadler moved to approve the minutes from the City Council meetings of October 17, 2019 as presented. Councilmember Searle seconded the motion. Councilmembers Allen, Sadler, Weston and Searle voted aye. The motion carried.**

Comments: Public

Former Plain City Councilmember and 10-year youth sports coach, Mike McKean referred to a recent job posting for Plain City Recreation Director and strongly encouraged the Council to instate Assistant Director, Colette Doxey to the position. He recalled outstanding experiences when working with her in the City Recreation Program. He attested, as a parent of children that have participated in Plain City athletics, to Colette Doxey's dedication to sound youth development. He stated that it would be a sizable mistake for the Council to deny her advancement to Department Director. He affirmed her aptitude as supervisor of young, inexperienced employees. He commented on civil servant pay constraints and extra effort Colette Doxey has given without expectation of compensation. He evoked a time in the past when he took on management of the Department's programs, due to Colette Doxey's resignation from the directorship, noting, "it is an insane amount of work." He indicated that the youth and coaches are particularly fond of her. He implored that the City Council avoid the misstep of placing another in the position.

Brian Masters offered a unique perspective on dealings with Recreation Department Assistant Director, Colette Doxey, as vendor that has worked with several other municipal Recreation Departments. He solidly supported her advancement to Director. He emphatically petitioned the Council to place Colette Doxey into the director position. He remarked on the positive experience he and his children have had in the program due to her thoughtfulness and hard work. He made mention of numerous City events she has been asked to manage, indicating that she produces astounding results from insubstantial materials and utilizing volunteer services. He declared that Colette Doxey is an excellent candidate for Recreation Department Director. He stated; no other applicant could plausibly have equal organization skills, parallel experience, nor comparable love for Plain City.

Dusty Parker voiced support for Colette Doxey in her bid for the full-time Recreation Department director position. Speaking as a coach and parent of youth program participants, he asserted that the time, effort, care and respect put forth by Colette Doxey in her current Department role has been paramount. He indicated that previous (and current) directors have been inaccessible and detached. He contrasted the considerate orderliness of Colette Doxey. He reckoned; searching for another candidate with Colette Doxey's qualifications and willingness to serve would be futile.

Longtime Plain City resident, Jan Checketts stated that she is at the meeting in support of Colette Coxey. She gave a brief history of dealings with Colette Doxey in school and sports activities. She described successes in learning and growth that she's experienced with Colette Doxey, over the years. She expounded on extraordinary efforts by Colette Doxey to accommodate in difficult situations. Noting issues with former Recreation Department directors, she exclaimed that Colette Doxey is, hands down, the best person for the job.

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
NOVEMBER 7, 2019

Sarah Brown indicated that she has had three sons in Plain City Baseball and one daughter in Plain City Softball. She expressed support for the selection of Colette Doxey to direct the Recreation Department. She commented on Colette Doxey's dedication to providing positive, fair associations through youth sports and echoed accolades for her organization skills.

Tammy McKean related her perspective after serving with her husband as interim directors of Plain City athletic programs, in the past. She described extremely difficult circumstances associated with the appointment. She noted that the best of intentions and utmost passion did not push their management performance to the level Colette Doxey consistently provided when she was head of the Department. She attributed Colette Doxey's success to a combination of tireless service, respect for others, and strong regard for Plain City historical traditions.

Lori Calvert recommended Colette Doxey for the position of full-time Recreation Department Director. She voiced admiration for her willingness to make a special effort to produce enjoyable, well-attended events for Plain City residents. She commented positively on Colette Doxey's PTA service. She praised her patience with seasonal employees. She stated that Colette Doxey is a fair and considerate person, in both personal and professional aspects.

Emma Calvert opened her statement; endorsing Colette Doxey for director of the Recreation Department. She explained that rest of her presentation is in behalf of the Fremont High School girls' basketball team. She announced the invitation given to her team to participate in the 23rd Annual Nike Tournament of Champions will be held December 17-21, 2019 in Phoenix, AZ. This is an opportunity to compete against the best high school girls' basketball teams in the United States. It will provide national exposure for our athletes and give them the chance to be scouted by numerous prominent colleges and universities. She noted that Weber School District is requiring that this trip is fully funded by private donations and distributed printed information about the Tournament and how to donate to the cause, to staff and councilmembers. The Council requested trip expense details, including an estimated total outstanding balance. Emma Calvert indicated that she will request the information from coach.

Derek Ulm recapped the account of Colette Doxey's credentials and commented on her involvement with youth employed as seasonal Recreation Department workers. He described her ability to influence the less-motivated to strive harder and achieve optimistic goals. He mentioned her proactive manner of customer service. He voiced appreciation for the things that Colette Doxey does for citizens and for the fine example she sets.

Seasonal Recreation Department employee, Jordan McKean gave personal account of benefits he's gathered while working for Colette Doxey. He noted her caring attitude toward employees.

Conner McKean remarked on Recreation Department work assignments and scheduling dynamics that Colette Doxey thoughtfully organized. He expressed gratitude for her genuine, caring nature.

Josh Bell told of experience as a volunteer on the Fourth of July Celebration committee. He indicated that Colette Doxey was the constant go-to for answers and assistance with event preparations. He stated that he's impressed with the support she gets from her children in fulfilling various Department responsibilities. He contrasted a department head that performs their duties for a pay check and one like Colette Doxey, that truly cares about the programs and delights in serving their community.

Melanie Cooper queried; when someone with the experience and qualifications that Colette Doxey offers, applies for a position that obviously coincides with the candidate's talents and interest, why would an employer be indecisive? She commented on criticism that eventually must be shouldered by all in leadership. She asserted that the rational choice for Recreation Department Director is Colette Doxey.

Andrea Bell told of her family's involvement in Plain City Recreation programs. She listed several public events that she has helped coordinate with the assistance of Colette Doxey. She indicated; without Colette Doxey's devotion, these events would not have been possible. She reported a variety of tasks, expertly performed by Colette Doxey – from set up and take down to advertising and program arrangement. She credited her sincere love of neighbor for Colette Doxey's perseverance in tremendous assignments. She expressed appreciation for Colette Doxey's friendship and attentiveness to community.

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
NOVEMBER 7, 2019

Grant Holmes related experiences as a coach under Colette Doxey's management. He noted that she asked him for referrals upon his departure from the staff. He maintained that by seeking a recommendation from him, Colette Doxey demonstrated authentic concern over who is entrusted with guidance of Plain City's youth. He voiced opinion that Colette Doxey is well suited for the position.

Long-term Plain City resident, Janice Brown spoke of her association with Colette Doxey from her infancy. She fondly referred to her character as "awesome". She recollected serving on the Founders Day committee with her and witnessing her outstanding organization skills. She reported that Colette Doxey completed a long list of tasks for the event without complaint. She reaffirmed that Colette Doxey loves Plain City and deserves to be instated as director of the Recreation Department.

Life-long resident of Plain City and Planning Commissioner, Dustin Skeen advocated the hiring of Colette Doxey for full-time director of the Recreation Department. He described positive aspects of association with Colette Doxey in multiple facets over many years. He declared that she is uniquely qualified for the position and questioned the logic of debate on the matter. He referred to the changing of elected officials, city employees, and department heads over time, and stated that Colette Doxey's constructive influence and willing presence is enduring. He made mention of her efforts to inform the public about upcoming activities.

Nick Parker substantiated reports of excellent service provide by Colette Doxey. He indicated that he has coached Plain City sports teams for nearly a decade. He gave an account of a recent appeal by Colette Doxey for advice on how to expand participation in recreation programs. He voiced high regard for her actions toward improving the Department instead of accepting the status quo. He commented on benefits attained through city-provided athletic activities. He spoke favorably of Colette Doxey's poised dealings with coaches and parents. He expressed opinion that there is not a better person for the directorship.

Former Plain City Mayor, Glen Willie declared full support of installing Colette Doxey as Plain City Recreation Department Director. He imparted a history of working with her in that capacity. He verified her dedication to the citizens of Plain City. He advised that the Council see the magnitude of the response from those who have spoken and consider it as a decision is made.

Emma Calvert returned with the financing data, requested by the Council. She indicated that \$7,000 has been received to date, and an estimated \$10,000 is needed, additionally.

Councilmember Searle offered to answer questions and address concerns after the meeting.

Report: Weber County Sheriff's Office

Sheriff Ryan Arbon announced progress toward completion of goals set for the Weber County Sheriff's Office by the Sheriff's Administration. He listed the objectives:

- 1.) Find waste and cut it.
- 2.) Take what is good and make it better.
- 3.) Embrace change.

He indicated that he wanted to visit with each of the contracted cities to report to the Council their vision and goals for the department. He introduced Interim Chief Baggs and Lt. Mark Horton. He explained that they would each give their report and then he would conclude with his dosing statements. He stated that he'd prefer Contracted Cities be referred to as Partnership Cities. They have changed a lot of things; the one thing they have struggled with is a high turnover rate. And with the loss of officers, they have tried to find ways to improve their force. He noted that they are rearranging routes, shared with the Highway Patrol. He commented on a jail contract with the State to house inmates that was terminated due to cost imbalances. He referred to other service programs that have been implemented in the jail system.

Interim Chief Baggs reported on corrections and stated that one of their goals is to close the gap between the services that inmates benefit from and could benefit from on the outside. To take advantage of the various programs available, a Case Manager was hired - who is working with community partners. He remarked on an agreement with the Lantern House for housing so when inmates are released, they have somewhere to go that will continue to work with them towards their success. With cooperation of the Driver's License Division, inmates can get an ID cards so they have another tool when they are released. He explained the Weber Addiction Reentry Program (WARP); a cognitive behavior program to help released inmates take steps to prevent relapse. He reported that the Sheriff's Office Corrections Division runs on a 27 million-dollar budget in which they generate over 40% of their own revenue. They have two facilities; one on 12th street

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
NOVEMBER 7, 2019

and the other on Keisel. Combined, they house over a thousand souls which means they prepare over three thousand meals a day. He confirmed that the average price of each meal is about 95¢. They do roughly sixteen thousand bookings a year. He divulged statistics on laundry and other daily provisions. He commented on inmate community service programs and volunteer operations within the jail. Mayor Beesley gave details about tours of the jail that are offered to the public and encouraged councilmembers to schedule one. Lt. Mark Horton stated that the Sheriff's Office is working with Utah Highway Patrol in transitioning of State roads. Fifty two percent of accidents happen on State Roads, requiring a Deputy's time to handle each incident. He estimated that it takes one to two hours to wrap up their assignments when responding to a crash. He noted that the time would be better spent, patrolling communities and preventing crime from happening. The transition will allow Deputies more time to engage communities. It also provides better back up and support - increasing law enforcement in communities at no extra cost. He listed State Roads they are taking back:

- 1.) Hwy 126 from the rural border to the Box Elder Countyline.
- 2.) SR 39 from 4700W to 1200W.
- 3.) SR 39 from the mouth of Ogden Canyon to the Rich County line.
- 4.) Trappers Loop from the Morgan side all the way to SR 39.

He detailed an instituted recruitment and Replacement Plan:

- 1.) Retain Deputies
- 2.) Recruit - this year they have hired eight lateral employees including an Animal Control Director
- 3.) Retain a culture with Leadership Development and community engagement.

He introduced a community public survey, placed online about 24 hours prior to this meeting. He reported that Plain City residents have already participated in the survey. He indicated that the 20-question evaluation advances positive and negative feedback from citizens. Sheriff Arbon thanked both Interim Chief Baggs and Lt. Mark Horton for their comments and also thanked the Council for the time and support. He stated that the Sheriff's Office and Weber County Jail embraces transparency. He spoke positively about the officers employed by Weber County. He described extra burdens placed on law enforcement agencies due to new laws, increased public expectations, and a progressive technology learning curve.

#### Report from Youth Council

Youth Council representative, Hadlie Kendrick thanked the Council for their support of the Chili Cookoff event, held earlier in the month. She reported that \$225 was raised to benefit the Fire Department. She commented on Youth Council participation in Christmas tree lighting ceremony preparations, in conjunction with the Recreation Department. She gave an update on the status of a special Veterans project, to be presented on two separate occasions, in February and March. Mayor Beesley remarked on additional financial assistance that can be provided by the City to the Youth Council for the Veterans production.

#### Report from Planning Commission

Commissioner Skeen reported that recommendation for Council approval of the revised Residential Overlay Zone ordinance was agreed to by the Planning Commission at their last meeting. He noted that City Council concerns have been addressed in the latest draft. Councilmember Sadler reviewed the code changes and commended the Commission for clarifying and tightening standards per Council advisement.

#### Discussion/Motion: Affordable Housing Options

Mayor Beesley apologized for late delivery of information regarding SB34 to councilmembers. He gave a brief overview of a list of actions that the State has sanctioned (in the bill) to promote Affordable Housing. He explained that three of the specified options must be explored and/or implemented by the City, within the year, to comply with SB34 regulations. Councilmember Sadler asserted that options "A" - rezone for densities necessary to assure the production of MIH, "F" - allow for higher density or moderate-income residential development in commercial and mixed-use zones, commercial centers, or employment centers, and "G" - encourage higher density or moderate-income residential development near major transit investment corridors, can be reported as explored and/or implemented by the City. He further described reporting rules and methods. Councilmember Allen sought verification that the City Council is responsible for observation and reporting of actions requisite in SB34, not the Planning Commission. Mayor Beesley stated that the City Council is responsible for compliance with, and reporting of actions requisite in SB34. **Councilmember Allen moved to report compliance with SB34 options "A", "G", "F" and "W". Councilmember Sadler seconded the motion. Councilmembers Allen, Sadler, Weston and Searle voted aye. The motion carried.**

#### Motion: Approval of Business Licenses

None

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
NOVEMBER 7, 2019

Motion: Approval of Warrant Register

See warrant register dated from 10/17/2019 to 10/31/2019. **Councilmember Sadler moved to approve the warrant register as presented. Councilmember Weston seconded the motion. Councilmembers Allen, Sadler, Weston and Searle voted aye. The motion carried.**

Report from City Council

Councilmember Allen expressed appreciation for a monthly report on Fire Department activities, presented by Chief Larson. (Councilmember Allen left at 8:15 pm)

Councilmember Sadler explained that Fire Chief Larson is out of town on military deployment for thirty, up to sixty consecutive days at certain times of the year. He noted that Chief Larson is the sole authorized signer on the Fire Department purchasing card, and proposed that Assistant Chief Weston be certified to sign for purchases when Chief Larson is away. It was agreed that the proposition will be put on the agenda for next City Council meeting. Councilmember Sadler thanked those who spoke during the Public Comments segment. He stated that the application process for Recreation Department Director will continue, as policy dictates. He offered kudos to Councilmember Weston for his work on the Plain City sewer system.

Councilmember Weston reported on the state of the sewer system and gave an update on repair and maintenance work.

Mayor Beesley presented the potential annexation map that will accompany the proposed Annexation Policy Plan. He explained the boundaries and listed areas of particular interest that lie within. He commented on requests for annexation by unincorporated land owners. He relayed Weber County concerns and recommendations regarding the potential annexation.

**At 8:22 p.m. Councilmember Sadler moved to adjourn and was seconded by Councilmember Searle. The vote was unanimous.**

**COPY**  
\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date approved

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
NOVEMBER 21, 2019

The City Council of Plain City convened in a regular meeting on Thursday, November 21, 2019, in the Plain City Hall beginning at 7:00 p.m.

Present: Mayor Jon Beesley, Councilmembers Chad Allen, Buddy Sadler, Todd Davis, Don Weston and Brad Searle  
Staff: Diane Hirschi, Mike Kerswell, Dan Schuler  
Also in attendance: Mark Stenquist, Douglas Hansen, Todd Skeen, Cecil Satterthwaite, Gilbert Miller, Meda Miller, Ronald LaRue, Brinley Thompson, Sherry Barker, Greg Brignone, Brent Hipwell, Jim and Carol Jean Beesley

Call to Order: Mayor Beesley  
Pledge of Allegiance: Councilmember Weston  
Invocation/Moment of Silence: Councilmember Davis

Approval of Minutes from November 7, 2019

**Councilmember Sadler moved to approve the minutes from the City Council meetings of November 7, 2019 as presented. Councilmember Searle seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.**

Comments: Public

West Weber resident, Douglas Hansen stated that he owns agricultural property inside the proposed bounds of the proposed Plain City Annexation Policy Plan. He verified that an amendment to the Annexation Policy Plan will be reviewed by the Planning Commission. He indicated that he is studying the process as laid out by State law. He acknowledged involvement with the group that is working toward incorporating land west, much of which is comprised within the area projected to be annexed by Plain City. He told of early support by property owners for incorporating that has waned as plans for annexation by Plain City have been shared. He asked about a Public Hearing on the matter. Mayor Beesley announced that a Public Hearing will be hosted by the Planning Commission, December 12, 2019 at 7:00 p.m. He offered to meet with Mr. Hansen, to answer questions and address concerns. Mr. Hansen asked if formal petitions for annexation have been received by Plain City. Mayor Beesley affirmed that petitions for annexation of land that lays outside the existing Annexation Policy Plan Map cannot be accepted. Ronald LaRue questioned why Plain City would extend annexation boundaries westward, when there are masses of unincorporated land within the Plain City border. Mayor Beesley indicated that efforts are underway to clean up unincorporated islands that exist within the City. He explained that the annexation proposal is in response to requests from unincorporated Weber County property owners. Councilmember Searle asked Mr. LaRue to explain his position on the potential annexation of his property into Plain City. Mr. LaRue stated that it's probably better for those living in the area to be annexed into Plain City than to be part of a newly incorporated city. He commented on general advantages of an established tax-base and existing government. He noted that specific benefits to himself and his family have yet to be ascertained. Mayor Beesley offered to meet with Mr. LaRue, to discuss the matter.

Report from Youth Council

A Plain City Youth Council representative reported progress on production of a tribute to military veterans with ties to Plain City.

Report from Planning Commission

Planning Commissioner, Shawna Faulkner reported items of discussion at the previous Planning Commission meeting. She noted the setting of Public Hearing for amending of the Plain City Annexation Plan, December 12, 2019 – 7:00 p.m. She briefed the Council on details related to a proposed amendment to the Town Square subdivision, presented at the meeting by Cecil Satterthwaite. She indicated that the Commission forwarded the application to City Council with recommendation for approval. She commented on a request for a lot line adjustment at the Forever Young subdivision. She stated that the Planning Commission approved the application. She reported the review and advancement of an annexation petition, presented by Sherry Barker. She asserted that amendments to the Mixed-Use Overlay Zone ordinance are soon to be delivered for final approval. She confirmed that the Residential Overlay Zone ordinance is on the agenda for Public Hearing and Council approval, tonight. Councilmember Allen verified that the Planning Commission has no issue with moving forward the Annexation Petition by Sherry Barker.

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
NOVEMBER 21, 2019

Public Hearing: Amendment to Zoning Ordinance – Residential Overlay Zone

**Councilmember Sadler moved to open Public Hearing: Amendment to Zoning Ordinance – Residential Overlay Zone. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.** There were no public remarks. **Councilmember Sadler moved to close Public Hearing: Amendment to Zoning Ordinance – Residential Overlay Zone. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.**

Discussion/Motion: Ordinance – Residential Overlay Zone

Mayor Beesley contemplated limiting use of the Residential Overlay Zone to areas with particular hardships and/or special circumstances. Councilmember Sadler noted that the revised ordinance provides the City more latitude in accepting or rejecting an application for the Overlay. He evoked thorough deliberation of ascribing a hardship requirement in the code, by commissioners, and requested that Commissioner Faulkner expound on their conclusions. Commissioner Faulkner explained that spelling out hardship conditions could compel acceptance of an application that may otherwise be unfavorable. Councilmember Sadler commended the Planning Commission for covering points of concern presented by the Council. He expressed satisfaction with the amended code. Mayor Beesley stated uncertainties related to allowing shared-wall dwellings in a development comprising single family homes, citing property value concerns. Commissioner Faulkner commented on moderate income housing provisions. Councilmember Sadler pointed out limitations attached to shared-wall structures, specified in the ordinance. **Councilmember Allen moved to approve Ordinance 2019-12 Residential Overlay Zone. Councilmember Sadler seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.**

Discussion/Motion: Approval of Town Square 2<sup>nd</sup> Amendment – 4380 W 2500 N

Mayor Beesley referred to the City Engineer's comments on the proposed amendment, advising approval. Councilmember Sadler reported comparable findings and remarked on aesthetic drawbacks that, he reasoned, are not central to approving the application. **Councilmember Sadler moved to approve Town Square 2<sup>nd</sup> Amendment. Councilmember Searle seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.**

Discussion/Motion: Resolution – Acceptance of Annexation Petition – Sherry Barker

Mayor Beesley made mention of the dirt road in front of Sherry Barker's property. He expressed concern, indicating that if the parcel is annexed, Plain City might be required to pave the section of County road when future development begins. Councilmember Sadler weighed holding off on granting the petition for annexation until street improvements are completed. Mayor Beesley commented on Wasatch Ridge, Phase 2 and its foreseen impact on traffic over that stretch of road. He noted that delayed approval of the annexation petition would be a disservice to Sherry Barker. Public Works Director, Dan Schuler indicated that problems arise when property lines extend through roadways. He told of an open irrigation ditch that will need to be piped and other improvements that will be required of the City. Grant options for funding the roadwork were discussed. Councilmember Searle spoke of dirt road maintenance and jurisdictional obligation for the work. Mayor Beesley asserted that Plain City will provide upkeep of the dirt road. Councilmember Sadler queried if sewer connections will be set up along the road in question. Councilmember Searle stated that all residents within 300 feet of the sewer line will necessarily be connected, per Plain City code. Dan Schuler gave a status update on the Wasatch Ridge development and affirmed that sewer system connections have been planned for the new homes. City Recorder, Diane Hirschi instructed; action on this matter will be to accept the petition, not to approve the annexation. She noted that Council acceptance of the petition will allow the process to begin. **Councilmember Allen moved to accept the Annexation Petition – Sherry Barker. Councilmember Davis seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.**

Discussion/Motion: Stillcreek Playground Plans

Mayor Beesley made known a request by residents, for completion of a City park located in the Stillcreek development. He listed elements that have been installed/constructed. He indicated that the project is ready for installation of playground equipment. He reported coordination with Dan Schuler in deciding on best products and suppliers. He reviewed a data sheet, provided by the preferred dealer, Big T Recreation. Councilmember Sadler clarified that the developer has pledged \$5,000 toward the purchase of playground equipment. Dan Schuler calculated the cost of the assembly, after developer contribution. He described research done to determine the best value. He noted that the preferred company has the best warrantee of all considered suppliers. He indicated that the selected dealer was previously contracted by Plain City to install the playground equipment at Pioneer Park. Councilmember Sadler asked for shade structure availability and approximated cost. Dan Schuler stated that a shade structure is available. He agreed to get the price for the component, upon request by the Council. He emphasized that the presented cost includes groundcover,

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
NOVEMBER 21, 2019

installation and the playground assembly at a clearance price (50% off). Councilmember Searle asked if bid information from competing suppliers is available. Dan Schuler acknowledged that he has documentation if the Council would like to view it. Councilmember Sadler commented on impact fees collected with the advance of both phase 1 and 2 of Stillcreek. He requested particulars on park landscaping features. Dan Schuler provided the information. Councilmember Weston commented on the installation process and contemplated assigning the task to Public Works personnel. Warranty, scheduling, installation cost and liability aspects were deliberated. Councilmember Allen reviewed bid policy for projects of this scale. **Councilmember Allen moved to approve expenditure of \$17,488.00 to purchase Playground Equipment for the Stillcreek City Park. Councilmember Weston seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.**

Discussion/Motion: Employee Credit Cards

Mayor Beesley explained that Fire Chief Larson is out of town on military training exercises for thirty, up to sixty consecutive days at certain times of the year. He noted that Chief Larson is the sole authorized signer on the Fire Department purchasing card, and relayed his request that Assistant Chief Weston be certified to sign for purchases when Chief Larson is away. He indicated that he will ask City Attorney, Brandon Richards, to write a policy for the specific authorization of card use and present it to the Council for ratifying at an upcoming City Council meeting.

Discussion/Motion: Ordinance – Deletion of City Manager from City Code

Mayor Beesley remarked on an email that he sent to the Council, prior to the meeting – explaining his position on the matter. He stated that assistance will be needed to manage City functions if the proposed annexation of western land is achieved. He requested that the existing ordinance and policy for a City Manager position be eliminated from the Plain City code, and replaced with a City Administrator assignment. Councilmember Searle expressed hesitation to delete terms from Plain City code, ascribed to a City Manager position, as he believes it to be a valuable option. Mayor Beesley explained that much of the existing policy contradicts parameters he would include in a job description for the assistant he will need. Councilmember Searle acknowledged Mayor Beesley's willingness and intent to personally administer wide-ranging City operations. He argued that future mayors may not be inclined or able to be so involved and would regard the existing City Manager position as an ideal support. Mayor Beesley suggested that a mayor should be able to decide the extent of their own involvement in general City functions. Councilmember Davis proposed writing a new ordinance to categorize a City Administrator position and leave City Manager position precepts in the books. He asserted that the current administration will not hire a City Manager but could consider a City Administrator if the position existed in the code. He voiced opinion that it would be a wrong move to delete the code. Mayor Beesley commented on the turnover rate of City Managers. He submitted that a City Administrator could be appointed to a part-time assignment and serve as a direct assistant to the Mayor. He named some nearby municipalities that employ a City Administrator. He reported positive comments regarding the arrangement, by some that are employed by and govern those cities. Councilmember Searle remarked on qualifications that will be expected in candidates for the City Administrator position. He surmised that an individual with the desired expertise will likely want full-time employment. Mayor Beesley commented on professional matters that he anticipates needing guidance in and assistance with. Councilmember Davis advised that commercial development will be key to keeping taxation of residents equitable, with the addition of western Weber County land, as proposed in annexation plans. He indicated that a City Administrator should know how to manage commercial districts. He echoed Councilmember Searle's opinion that a City Manager would be of great value to residents of the City. Councilmember Allen spoke of benefits South Ogden has obtained through employment of a City Manager. He noted that an annual review by the City Council can ensure good job performance. He stated that he will not vote to abolish the position. Mayor Beesley asserted that a City Manager would be directed by City Council, not by the Mayor; he or she would produce City Council meeting agendas. He objected to the perceived relinquishment of authority. He explained that a City Administrator will report to the Mayor. Councilmember Searle related the personal experience of his father, who serves as Mayor of Riverdale City. He maintained that his father has ample workload and occasions to lead, though Riverdale employs a City Administrator. Mayor Beesley stressed that the Riverdale City Administrator works under the direction of the Mayor. He contrasted powers given to a City Manager in Plain City code. He commented on the roll of elected officials, executive duties, and legislative vs. administrative responsibilities. Councilmember Allen voiced understanding that hiring and firing of a City Manager or City Administrator will be conducted with express authorization by the City Council. Mayor Beesley stated that a City Administrator will be an appointed position – Chosen by the Mayor and not subject to Council approval of appointment nor dismissal. Check and balance measures were discussed. Councilmember Sadler suggested that an annual City Administrator performance review by the Council would be in order. Councilmember Searle spoke of past conflicts between the Mayor and Council. He explained how a City Manager can unify leadership. He declared that working together will get more done for the citizens (voters). Councilmember Allen recommended that Mayor Beesley write a policy on the City Administrator for Council review. He encouraged cohesion

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
NOVEMBER 21, 2019

in all official concerns. Mayor Beesley concurred. He indicated that the governing body should work together on common goals. He noted a progressively more cohesive relationship between councilmembers and himself, over time. **Councilmember Sadler moved to approve the drafting of a policy for City Administrator, to be reviewed by City Council. Councilmember Searle seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.**

Motion: Approval of Business Licenses  
None

Motion: Approval of Warrant Register  
See warrant register dated from 11/1/2019 to 11/19/2019. **Councilmember Searle moved to approve the warrant register as presented. Councilmember Sadler seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.**

Report from City Council

Councilmember Allen was excused. Councilmember Searle had no further comment. Councilmember Davis yielded. Councilmember Weston announced that the Plain City Landfill will now observe winter hours. He reported on sewer conditions. Dan Schuler expressed appreciation to Councilmember Weston and Chris Weicks for their help with sewer lagoon maintenance and restoration.

Councilmember Sadler thanked the Planning Commission for a job well done. He remarked on a recent car crash on 4700 W at 1500 N and questioned the effectiveness of existing traffic controls at that location. He advised that a request be made to the Utah Department of Transportation for installation of larger stop signs with red flashing lights and “stop ahead” warning signs at intersection approaches. He announced that the fledgling Plain City Track Club was invited to compete at a divisional 2019 National Cross-Country Championship. He attested to the excellent functionality of the renovated sewer system. He indicated that a vault in the system has been hastily retrofit in order to serve as intended. He deliberated reasons for the failing, assuming that the component was not engineered properly. He suggested review of the original engineering and that reparations be borne by the firm that signed off on the construction drawings, if they are responsible for the defect. He gave a status update on open Captain positions that have been advertised by the Fire Department.

Mayor Beesley announced the annual Christmas tree lighting. He invited all councilmembers to the ceremony. He gave details on the City Christmas party. He reminded all invited to R.S.V.P. as soon as possible. He commented on the ability of someone to obtain a building permit on property that is owned by someone else. He cited ambiguity in Weber County statutes that has allowed a permit to be issued to an individual that does not own the parcel indicated on the permit application. He proposed that Plain City building permit policy be amended to plainly require a signature from the land owner for a permit to be issued on their property. He stated that three applications for the open full-time Recreation Director position were submitted – one was rejected because the applicant did not fit the specifications for the job. He indicated that the two qualifying applicants will be interviewed. He wished all a happy Thanksgiving. He offered condolences to residents that suffered the loss of loved ones over the past few weeks. He noted that eight deaths have impacted the Plain City community, in less than one month. He reminded those present and those watching over Facebook Live to lend support to neighbors that mourn this season.

**At 8:32 p.m. Councilmember Sadler moved to adjourn and was seconded by Councilmember Searle. The vote was unanimous.**

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date approved