

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
December 5, 2019

The City Council of Plain City convened in a regular meeting on Thursday, December 5, 2019, in the Plain City Hall beginning at 7:00 p.m.

Present: Mayor Jon Beesley, Councilmembers Chad Allen, Buddy Sadler and Don Weston  
Excused: Councilmembers Todd Davis and Brad Searle  
Staff: Diane Hirschi, Dan Schuler  
Also in attendance: Todd and DeEtt Skeen, Jim and Carol Jean Beesley, Jarod Maw

Call to Order: Mayor Beesley  
Pledge of Allegiance: Mayor Beesley  
Invocation/Moment of Silence: Councilmember Allen

Approval of Minutes from November 21, 2019

**Councilmember Weston moved to approve the minutes from the City Council meetings of November 21, 2019 as presented. Councilmember Sadler seconded the motion. Councilmembers Allen, Sadler and Weston voted aye. The motion carried.**

Comments: Public  
None offered.

Report from Youth Council

The Mayor reported progress on production of a tribute to military veterans with ties to Plain City.

Report from Planning Commission

Planning Commission Chair, Jarod Maw reported that the past Planning Commission meeting was cancelled, because it fell on Thanksgiving Day. He noted that a Public Hearing on the potential annexation of western Weber County land is on the agenda for the next Planning Commission meeting. Councilmember Sadler commended the Planning Commission for efforts in updating ordinances and devising practical moderate-housing strategies.

Discussion/Motion: Final Acceptance of KH Gibson Subdivision

Mayor Beesley conveyed; Public Works Director, Dan Schuler has inspected the KH Gibson subdivision conditions and finds them to be acceptable. **Councilmember Allen moved to give final acceptance of KH Gibson Subdivision. Councilmember Weston seconded the motion. Councilmembers Allen, Sadler and Weston voted aye. The motion carried.**

Discussion/Motion: Employee Credit Cards

Mayor Beesley explained that Fire Chief Larson is out of town on military training exercises for many consecutive days at certain times of the year. He reminded the Council that Chief Larson is the sole authorized signer on the Fire Department purchasing card, and relayed his request that Assistant Chief Weston be certified to sign for purchases when Chief Larson is away. Councilmember Sadler referred to a new policy, drafted by the City Attorney, and questioned terms requiring purchase approval by the City Council on a case-by-case basis. City Attorney, Brandon Richards explained that the policy is not written to exclusively direct spending card use by the Fire Department. He indicated that all City departments are covered in the statute. He clarified; "case by case" terms are meant to provide the Council command over varied departmental circumstances, not over transaction attributes. He agreed to amend the policy – to distinguish instances that will require City Council approval. Councilmember Allen commented on accounting procedures and expenditure reporting arrangements. **Councilmember Sadler moved to approve Resolution 2019-13 Employee Credit Card Policy, with added indication of perpetuity and circumstances that require City Council approval. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler and Weston voted aye. The motion carried.**

Motion: Approval of Business Licenses  
None

Motion: Approval of Warrant Register

See warrant register dated from 11/20/2019 to 11/30/2019. There was a brief discussion on chlorine for sewer and street sweeping. **Councilmember Allen moved to approve the warrant register as presented. Councilmember Weston seconded the motion. Councilmembers Allen, Sadler and Weston voted aye. The motion carried.**

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Report from City Council

Councilmember Allen recognized Dan Schuler and Public Works personnel for proficient snow removal endeavors over the past week and wished them a happy Thanksgiving.

Councilmember Sadler reported that the Fire Department Christmas party, held the previous Tuesday, was a success. He indicated that he would like the City Attorney to put forward an updated draft of the Fire Department Constitution, before the end of 2019.

Councilmember Weston reviewed makeshift sewer system vault repairs that have been done to allow the component to function as intended. He pointed out assumptions that the vault was not engineered properly. He described the defects that will need to be permanently fixed. He estimated a cost for repairs and contemplated who will be held financially responsible. He stated that Wasatch Civil Consulting Engineering has plans for the Plain City sewer system that were generated some years ago. He recommended use of the original drawings in devising plans for future upgrades. He remarked on inactive sewer lines, constructed many years ago, that are to be returned to service. Dan Schuler explained that manholes will need to be installed along the reintroduced pipelines. Councilmember Weston reported on present sewer performance and condition.

Mayor Beesley commented on a new sewer trunk line (15" - 18") that will be installed along the rail trail. He inferred that the City will receive continual revenue from the line, once it is completed. He mentioned the Fire Department Christmas party and reported that awards were given to outstanding members of the volunteer organization.

**At 7:25 p.m. Councilmember Sadler moved to adjourn and was seconded by Councilmember Allen. The vote was unanimous.**

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City Recorder

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Mayor

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Date approved

PLAIN CITY COUNCIL  
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DECEMBER 19, 2019

The City Council of Plain City convened in a regular meeting on Thursday, December 19, 2019, in the Plain City Hall beginning at 7:00 p.m.

Present: Mayor Jon Beesley, Councilmembers Chad Allen, Buddy Sadler (via phone), Todd Davis and Brad Searle  
Excused: Councilmembers Don Weston  
Staff: Diane Hirschi, Dan Schuler  
Also in attendance: Todd and DeEtt Skeen, Brett Moulding, Chuck Palmer, Maycen Robinson, Wayne Andreotti, Lillian Brown, Gary Nielsen, Shane McFarland, Jerry Bradford, Paul Taylor

Call to Order: Mayor Beesley  
Pledge of Allegiance: Councilmember Searle  
Invocation/Moment of Silence: Councilmember Davis

Approval of Minutes from December 5, 2019

**Councilmember Allen moved to approve the minutes from the City Council meetings of December 5, 2019 as presented. Councilmember Searle seconded the motion. Councilmembers Allen, Sadler, Davis and Searle voted aye. The motion carried.**

Comments: Public

Sherry Barker reported that she has a pending annexation petition, submitted with understanding that the unincorporated land will be annexed into Plain City with its current (agricultural) zoning classification. She pointed out that the Plain City General Plan – Future Land Use Map designates the area for Medium-Density Residential development and requested reconsideration of the policy that would require her property to retain existing zoning, even though it conflicts with General Plan stipulations.

Report from Youth Council

Representatives from the Plain City Youth Council gave a progress report on their tribute to military veterans with ties to Plain City. They noted that honorees have been contacted for interviews and written biographies.

Report from Planning Commission

Diane reported that they had a public hearing on the annexation policy plan and then approved it.

Discussion/Motion: FY2019 Audit Report

City Auditor, Chuck Palmer expressed appreciation for preparatory resources provided by the City Treasurer, Ryan Child. He indicated that the primary entries of the report show the auditor's unqualified opinion that submitted financial statements are generally correct. He reviewed a comparison of the previous year's audit figures with the FY2019 Audit Report -emphasizing an increase in assets. He summarized annual expenses and revenues. He itemized current budget fund balances. He reviewed the cash flow statement. He commented on restricted use of impact fees. He described the layout of the written report. He briefed the Council on the internal controls report, indicating that significant fault was not found. He commented on additional letters and reports that were provided per State Auditor requirement. He instructed that Open and Public Meetings training is required for each councilmember, annually. **Councilmember Searle moved to approve FY2019 Audit Report. Councilmember Davis seconded the motion. Councilmembers Allen, Sadler, Davis and Searle voted aye. The motion carried.**

Public Hearing: Amendment to Annexation Policy Plan

**Councilmember Searle moved to go into a public hearing to discuss the annexation policy plan. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler, Davis and Searle voted aye. The motion carried.**

Weber County land owner and resident, Brett Moulding indicated that he has not been notified about the proposed annexation but heard of the plan from a neighbor. He submitted disapproval of the annexation of his land into Plain City. He spoke negatively to Council action, seemingly without consent of affected property owners. He expressed expectation that he be notified when hearings on matters that involve his property are scheduled. Mayor Beesley stated that this Public Hearing is for an amendment to the Plain City Annexation Policy Plan, not for the annexation of any property. He further explained that the proposed modification to the policy will simply expand the area from which annexation petitions can be considered. Mr. Moulding reiterated that he does not want his 150 acres in Blossom annexed into Plain City. He remarked on obstinate annexation efforts by Plain City officials in the past.

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Gary Nielsen, a resident of the Warren area, reviewed the purpose of the Public Hearing for amending the Plain City Annexation Policy Plan. He acknowledged that there has been confusion over the actions being discussed. He echoed the Mayor's clarification; the proposed modification of the policy will expand the area from which annexation petitions can be considered, not delineate land firmly slated for annexing into Plain City. He stated support of the annexation boundary expansion. He requested that care be taken when the zoning of annexed western land is considered, as the Plain City General Plan will be updated with changes to the Annexation Policy Plan. He explained that excessive restriction or radical use changes will disrupt the appreciated lifestyle of area residents. He submitted that zoning classification be decided at the same time annexation petitions are reviewed.

Former Western Weber County Planning Commission member and Warren resident, Wayne Andreotti remarked on social and economic associations between western, unincorporated Weber County and Plain City. He voiced gratitude to the City Council for including Warren in the expanded annexation boundary. He suggested that greater involvement of western, unincorporated land owners will ensure a more successful outcome, when it comes to merging the communities. **Councilmember Allen moved to go out of the public hearing and into the regular meeting. Councilmember Davis seconded the motion. Councilmembers Allen, Sadler, Davis and Searle voted aye. The motion carried.**

Discussion/Motion: Amendment to Annexation Policy Plan

Councilmember Searle asked if objection was expressed at the Public Hearing, hosted by the Planning Commission. Mayor Beesley indicated that concern with census data and potential effects of a large annexation was stated. He noted that one Planning Commissioner voted "nay" on recommendation for approval of the Amendment to Annexation Policy Plan. Councilmember Davis queried how Plain City will deal with added expenses related to annexation. Mayor Beesley acknowledged the magnitude of the adaptation and asserted; after a thorough study of the matter, much preparation will need to take place prior to annexing a large area into the City. He affirmed that his first responsibility is attention to current Plain City citizens and preventing financial burden on them is priority one. Councilmember Allen verified that there are about four hundred households that lie within the new annexation boundary. He assessed population numbers for the area. Councilmember Davis commented on conditions of Twelfth Street, as it runs through the proposed annexation region. He confirmed that Plain City will be responsible for maintenance of the road if the land is annexed. Mayor Beesley indicated that Weber County has reserved funds to cover the cost of improvements to Twelfth Street, through the proposed annexation area. He affirmed that immediate action would be taken to turn Twelfth Street over to the State, should that location be annexed into Plain City. He reported driving all of the roads comprised in the region and finding them to be in great shape, for the most part, and that they've been chip sealed. **Councilmember Allen moved to approve the Amendment to Annexation Policy Plan. Councilmember Searle seconded the motion. Councilmembers Allen, Sadler, Davis and Searle voted aye. The motion carried.**

Motion: Approval of Business Licenses

None

Motion: Approval of Warrant Register

See warrant register dated from 12/01/2019 to 12/17/2019. **Councilmember Searle moved to approve the warrant register as presented. Councilmember Davis seconded the motion. Councilmembers Allen, Sadler, Davis and Searle voted aye. The motion carried.**

Report from City Council

Councilmember Allen recognized the Plain City Youth Council for their faithful Council meeting attendance. He suggested that they may have more productive ways to use the time spent at the meeting, on occasion that they have little or nothing new to report.

Mayor Beesley thanked those involved with the Christmas in the Country Tree Lighting. He reported that the event was very enjoyable. He reported; all who attended the Plain City Corporation Christmas party, the night before this meeting, had a fine time.

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**At 7:39 p.m. Councilmember Searle moved to adjourn and was seconded by Councilmember Allen. The vote was unanimous.**

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City Recorder

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Mayor

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Date approved

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