

PLAIN CITY COUNCIL
MINUTES OF REGULAR MEETING
MAY 2, 2019

The City Council of Plain City convened in a regular meeting on Thursday, May 2, 2019, in the Plain City Hall beginning at 7:00 p.m.

Present: Mayor Jon Beesley, Councilmembers Buddy Sadler, Todd Davis and Don Weston
Excused: Councilmember Chad Allen, Brad Searle
Staff: Diane Hirschi, Mike Kerswell, Dan Schuler, Brandon Richards
Also in attendance: Todd Hellstrom, Colter Ferguson, Ty Scott, Lisa Cox, Shawna Faulkner, Cecil Satterthwaite, Jim and Carol Jean Beesley, Glen Remy, Jeff Hales

Call to Order: Mayor Beesley
Pledge of Allegiance: Mayor Beesley
Invocation/Moment of Silence: Councilmember Weston

Approval of Minutes from April 18, 2019

Councilmember Sadler moved to approve the minutes from the regular City Council meeting of April 18, 2019 as presented. Councilmember Davis seconded the motion. Councilmembers Sadler, Davis and Weston voted aye. The motion carried.

Comments: Public

Todd Hellstrom reviewed General Plan clauses on Recreation Program provisions and intents. He commented on limited indoor activities facilities in Plain City. He acknowledged an abundance of outdoor sports venues in the community. He requested procedural guidance and City support in constructing an enclosed public sports and recreation facility.

Mayor Beesley described the Weber County Sheriff's Office VIPS program. He announced his aim to become an active volunteer in the program and encouraged Plain City citizens to sign up.

Report from Planning Commission

Planning Commissioner, Shawna Faulkner reported approval of the Yearsley Subdivision amendment. She noted, per Councilmember Allen's request for open space stipulations (at the previous City Council meeting) - general open space requirements are 10% to 20% of a subdivision area. She reported a petition by the developer, for Planning Commission input on design elements for a public park at Stillcreek. She relayed Vice-Chairman Neil's suggestion that amenities for the park be correlated through City Council, Planning Commission, Parks Department and developer representatives. She made mention of complaints that Planning Commission analysis of the proposed Wasatch Ridge project resumed after Nilson Homes representation had left the previous Planning Commission meeting. She explained; the topic of discussion was the Residential Overlay Zone. She noted that its relevance to the Wasatch Ridge project, was ancillary to that conversation. City Attorney, Brandon Richards affirmed appropriateness of the discussion on the Overlay Zone ordinance and bearing on the Wasatch Ridge project, during the Commissioner Comments segment of Planning Commission meeting.

Discussion/Motion: Conditional Final Acceptance of Edgewood Estates West Subdivision

Public Works Director, Dan Schuler announced completion of punch list items for Final Acceptance of Edgewood Estates West Subdivision. He recommended granting of Conditional Final Acceptance of the development - starting a one-year warranty period. **Councilmember Sadler moved to grant Conditional Final Acceptance of Edgewood Estates West Subdivision. Councilmember Weston seconded the motion. Councilmembers Sadler, Davis and Weston voted aye. The motion carried.**

Discussion/Motion: Fire Dept - Change from Paid per Call Volunteer System to Paid On-call Volunteer System

Fire Chief, T.J. Larson referred to previous discussion on improving dedicated call response. He reported findings of extensive personal research into solutions. He detailed the current volunteer model of the Plain City Fire Department (Paid per Call Volunteer System). He commented on drawbacks associated with the arrangement. He described the Paid On-call Volunteer System, utilized by many volunteer fire departments, nationwide. He listed benefits of the model. He noted; the cost of implementation of the Paid On-call Volunteer System will be substantial but within existing budget limits. For two on-call 24/7 for 365 days would cost \$36,441.60. For two on-call 15/7 for 365 days would be \$22,776.00. He charted advisable scheduling of volunteers. He indicated that the ambulance is considered an Ogden City asset, requiring Plain City first responders to answer calls for ambulance assistance, regardless of operational structure. He projected expenses for full and partial implementation of the proposed model, acknowledging; large structure fires and

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major medical emergency events will be managed under the current Paid per Call Volunteer System. Councilmember Sadler commented on paging protocol. Councilmember Weston, after analyzing cost figures, commented positively on the proposed change and resulting advantages. He commended Chief Larson for finding a solution that does not require enlargement of the Fire Department budget. Mayor Beesley asked for distinguishing particulars on full implementation and partial application of the Paid On-call Volunteer System. Chief Larson reiterated the benefits expected through both templates. He commented on continuity of service through full implementation. Mayor Beesley contemplated partial institution of the new system on a trial basis. Chief Larson recommended full implementation of the Paid On-call Volunteer System on a trial basis, if real-time assessment of the proposal is desired by the Council. Councilmember Weston advised that a 2-year trial of 24/7 implementation of the Paid On-call Volunteer System be approved by the Council. Councilmember Davis confirmed that the system can be launched without department budget increases. Councilmember Weston declared affiliation with the Plain City Fire Department. **Councilmember Sadler, after declaring his voluntary affiliation with the Plain City Fire Department, moved to approve the Change from Paid per Call Volunteer System to Paid On-call Volunteer System with review in 24 months. Councilmember Davis seconded the motion. Councilmembers Sadler, Davis and Weston voted aye. The motion carried.**

Discussion/Motion: Approval of New Copy Machine

City Recorder, Diane Hirschi reviewed bids for a New Copy Machine. She identified the preferred package. She listed features and services offered with each proposal. She confirmed that the presented bids are State bids. Mayor Beesley expressed agreement with the addition of a three-hole punch module, presented as optional equipment. He commented on responsive service, reportedly provided by the Les Olsen Company. **Councilmember Davis moved to approve the purchase of a New Copy Machine with added hole punch feature, excluding the fax expansion kit for a total of \$7,075.00. Councilmember Weston seconded the motion. Councilmembers Sadler, Davis and Weston voted aye. The motion carried.**

Discussion/Motion: Capital Projects Fund

Mayor Beesley made mention of a lengthy postponement of a decision on Capital Project Fund prospects. He reported the recent transfer of significant surplus resources into the Capital Projects Fund. He requested submissions of items that are eligible for Capital Projects Fund subsidy, from Councilmembers. Councilmember Sadler proposed creating a grove park with mature trees – alongside a river or other body of water. He advocated the construction of a skate park. He revisited the request for an indoor activities facility. An indoor facility was discussed and the Mayor invited Todd Hellstrom into the conversation. Todd Hellstrom agreed to chair a committee with an aim to mobilize support, including financial backing, for an indoor activities arena. Councilmember Sadler commented on location and other elements that will need to be researched in furthering plans for the facility. Mayor Beesley remarked on community involvement with establishment of an indoor activities venue. Councilmember Weston encouraged consideration of multiple uses in designing the enclosure. Todd Hellstrom denoted examples of fee schedules for sport tournaments and use of indoor sports centers in the area. Councilmember Davis expounded on the idea of an indoor activities facility, recommending that ample seating be provided. He commented on revenue generating productions that can be staged in such a venue. He proposed creation of an indoor equestrian center, with multiple use potentials. Councilmember Weston sustained focus on spending Capital Projects Funds for infrastructure needs. He listed items that are in need of repair and updating, including fencing at the landfill and around sewer lagoons. Mayor Beesley spoke to financing sewer system upgrades and the rebuilding of a lift station. He commented on payments for a bond, taken in 2005 for the 5100 West sewer line, suggesting; a large paydown would reduce interest on the loan. He weighed payment of the bond, in full. Councilmember Davis petitioned for expansion of flashing lights and signage at crosswalks throughout the city. Diane Hirschi urged consideration of City Hall renovations. Chief Larson proposed improvements to the Fire Department building. Diane will send out the list of projects that have been discussed for purposes of ranking them and having another discussion. **Councilmember Davis moved to table Discussion/Motion: Capital Projects Fund. Councilmember Weston seconded the motion. Councilmembers Sadler, Davis and Weston voted aye. The motion carried.**

Discussion/Motion: Approval of FY2020 Tentative City Budgets

City Treasurer, Ryan Child emphasized that the Tentative Budget presented is for Fiscal Year 2020 – starting July 1, 2019 and ending June 30, 2020. He scanned a 15-page budget report that was distributed to the City Council and staff, prior to the meeting. He gave navigation tips and explained the index and legend. He reported an expected \$50,000.00 increase in total sales taxes budgeted for 2020, compared to the Fiscal Year 2019 budget. He continued enumeration of budget revenues – divulging comparative budget data from the previous Fiscal Year. He reviewed budgeted expenditures from the General Fund (separated by department). He noted projected increases in Professional Staff Salaries and Engineering Service expenditures. He noted a reduced budget entry for Judicial Department expenditures. He made mention of

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Election Year budgetary effects. He identified a reclassification of funds related to Crossing Guard wages. He reviewed an analysis of restricted and unrestricted fund balances. Councilmember Sadler commented on projects that are eligible for impact fee funding. **Councilmember Davis moved to approve the Tentative City Budgets for Fiscal Year 2020. Councilmember Weston seconded the motion. Councilmembers Sadler, Davis and Weston voted aye. The motion carried.**

Discussion/Motion: Re-approve Ordinance 2018-13 for Annexation of Williams Property

Diane Hirschi explained; Annexation rules require submittal of all petition documents and drawings within a specified time. She acknowledged that all requisite material was submitted but the time constraint was not met. An Annexation Ordinance must be approved by the City Council and submitted anew. **Councilmember Sadler moved to approve Ordinance 2019-08 (previously Ordinance 2018-13) for Annexation of Williams Property. Councilmember Davis seconded the motion. Councilmembers Sadler, Davis and Weston voted aye. The motion carried.**

Motion for Executive Session: Discussion of Pending or Reasonable Imminent Litigation

At 8:35 pm, Councilmember Sadler moved to go into an executive session for the discussion of pending or reasonable imminent litigation. Councilmember Weston seconded the motion. Councilmembers Sadler, Davis and Weston voted aye. The motion carried.

At 9:36 pm Councilmember Sadler moved to go back into the regular session of the council meeting.

Councilmember Davis seconded the motion. Councilmembers Sadler, Davis and Weston voted aye. The motion carried.

Discussion/Motion: Engineering Contract

Councilmember Sadler moved to generate a request for proposal (RFP), soliciting bids for a City Engineering Contract. Councilmember Weston seconded the motion. Councilmembers Sadler and Weston voted aye. Councilmember Davis voted nay. The motion failed.

Councilmember Sadler moved to table Discussion/Motion: City Engineering Contract. Councilmember Weston seconded the motion. Councilmembers Sadler, Davis and Weston voted aye. The motion carried.

Motion: Approval of Business Licenses

New

Balderree Sales	Ted Balderree	1622 N 4150 W	internet sales
High Efficiency Living Plans LLC	Erik & Amie Hickenlooper	1784 N 3875 W	life coaching
Talia Dodd, LMT	Talia Dodd	3108 W NPC Rd	message therapy

Renewals

Affordable Sign Solutions LLC	Sam Ginn	1383 N 4700 W	sign maintenance repair
Half Pint Preschool	Traci Koplin	5003 W 2150 N	preschool
Cole Truscott Industrial	Cole Truscott	3406 W 2350 N	industrial controls
Beehive Naturals LLC	Sam Ginn	1383 N 4700 W	lotions, lip balms & soaps

Councilmember Davis moved to approve the business licenses as presented. Councilmember Weston seconded the motion. Councilmembers Sadler, Davis and Weston voted aye. The motion carried.

Motion: Approval of Warrant Register

See warrant register dated from 04/17/2019 to 4/30/2019. **Councilmember Davis moved to approve the warrant registers as presented. Councilmember Weston seconded the motion. Councilmembers Sadler, Davis and Weston voted aye. The motion carried.**

Report from City Council

Councilmember Sadler relayed information he retained from the Utah League of Cities and Towns conference, pertaining to the relationship between traffic citations and the likelihood of future vehicle crash involvement. He commented on associated insurance and liability aspects. He remarked on a training fire hydrant installation at Lee Olsen Park. Councilmember Davis spoke to meter specifications for the proposed hydrant at the park.

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Mayor Beesley reported attending the Utah League of Cities and Towns mid-year conference with Councilmember Sadler. He reported interaction with a 2020 Census representative. He indicated that a work session will be arranged for education on the matter. He thanked the Lions Club and City Council for unified effort in producing the annual Plain City Eater Egg Hunt.

Councilmember Weston asked for a status report on construction of new restroom facilities at Lee Olsen Park. He asked if a delivery day has been agreed upon. Dan Schuler updated the Council on preparations for the new building. He gave an estimated timetable for completion of the project.

At 9:50 p.m. Councilmember Davis moved to adjourn and was seconded by Councilmember Weston. The vote was unanimous.

City Recorder

Mayor

Date approved

PLAIN CITY COUNCIL
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MAY 16, 2019

The City Council of Plain City convened in a regular meeting on Thursday, May 16, 2019, in the Plain City Hall beginning at 7:00 p.m.

Present: Mayor Jon Beesley, Councilmembers Chad Allen, Buddy Sadler, Brad Searle
Excused: Councilmember Todd Davis, Don Weston
Staff: Diane Hirschi, Mike Kerswell, Dan Schuler
Also in attendance: Jed Parry, Paul Taylor, Jarod Maw, James Hansen, Marlie Hansen, Haylie Miller, Lt. Mark Horton

Call to Order: Mayor Beesley
Pledge of Allegiance: Councilmember Sadler
Invocation/Moment of Silence: Councilmember Searle

Approval of Minutes from May 2, 2019

It was noted that Councilmember Weston also declared his affiliation with the Plain City Fire Department.

Councilmember Sadler moved to approve the minutes from the regular City Council meeting of May 2, 2019 as corrected. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler and Searle voted aye. The motion carried.

Comments: Public

None presented.

Report from Youth City Council

Officer of Communications and Media, Marlie Hansen introduced herself and Youth City Council representative, Haylie Miller; in attendance.

Discussion/Motion: Community Boy Scouts Use of Senior Center

Mayor Beesley indicated; the Community Boy Scout troop arranged to use the Lions Club building for their meetings. Their request for use of the Senior Center was nullified.

Discussion/Motion: Final Acceptance of Edgewood Estates West Subdivision

Public Works Director, Dan Schuler reported completion of a punch list, requisite for Final Acceptance of the Edgewood Estates West Subdivision. He affirmed that he has inspected the project. He commented on housekeeping actions that are underway for finalization of a few developments that have been unduly static. Councilmember Searle commended Dan Schuler for work done to tie up loose ends. Councilmember Allen clarified; monuments on the punch list for Final Acceptance of Edgewood Estates West Subdivision were recently completed. **Councilmember Searle moved to grant Final Acceptance of Edgewood Estates West Subdivision. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler and Searle voted aye. The motion carried.**

Discussion/Motion: Conditional Final Acceptance of Mountain West Phase 4 Subdivision

Dan Schuler explained; Conditional Final Acceptance puts a development under a one-year warrantee statute, and Final Acceptance ends the warrantee period. Councilmember Searle asked if all fees have been collected, by the City, for Mountain West Meadows Subdivision. Dan Schuler noted that there is a balance remaining in escrow (for improvements) for Mountain West Meadows Phase 4. He asserted that the process of finalizing the subdivision has been unreasonably delayed and Conditional Final Acceptance will revive progress and restore order. **Councilmember Allen moved to approve Conditional Final Acceptance of Mountain West Meadows Phase 4 Subdivision. Councilmember Searle seconded the motion. Councilmembers Allen, Sadler and Searle voted aye. The motion carried.**

Discussion/Motion: Final Acceptance of Taylor Parks Phase 1

Councilmember Searle asked if all fees have been collected, by the City, for Taylor Parks Phase 1. Dan Schuler answered in the affirmative, explaining that release of escrow will allow the developer to pay for projected improvements, postponed at the request of the Public Works Department. Councilmember Allen asked if the future improvements have been definitively scheduled. Dan Schuler answered in the negative. He listed variables that will affect scheduling of the construction. The scope of the projected improvements was deliberated. Representing the developer, Jed Parry remitted a check for the expected cost of the future improvements and a written summary of the expected work.

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Mayor Beesley commented on a foreseen cost increase for concrete materials. Councilmember Allen reiterated the importance of forthright completion of requirements for Final Acceptance of subdivisions. **Councilmember Allen moved to grant Final Acceptance of Taylor Parks Phase 1. Councilmember Searle seconded the motion. Councilmembers Allen, Sadler and Searle voted aye. The motion carried.**

Discussion/Motion: Purchase Vehicle for VIPS (Volunteers in Police Service) Program

Mayor Beesley referred to discussion on the VIPS Program from previous City Council meetings and briefly described the arrangement. He asserted, the purpose of the VIPS Program is to free up time for law enforcement officers to concentrate on the more serious aspects of their job. He commented on insurance and liability conditions. Councilmember Searle expressed concern over the request for additional financial contributions for services that are included in the contract package Plain City is currently paying for. He voiced unease over possible misinterpretation and exploitation of authority by overzealous volunteers. He commented on VIPS vehicle ownership terms. Mayor Beesley stated that liability will be assumed by Weber County. He made mention of a vehicle that has been repurposed by the Sheriff's Office to dedicated VIPS service. He remarked on disadvantages of establishing a Neighborhood Watch program. He advocated the purchase of a vehicle for the VIPS program. Councilmember Sadler expressed agreement with enhanced security offered through the VIPS program. He proposed exploring lease options for the VIPS vehicle. He spoke to training arrangements. Councilmember Allen commented on potential use of a vehicle provided by Plain City in other jurisdictions, contracted with Weber County Sheriff's Office. He noted concern that the purchase will provide limited benefit to Plain City if the vehicle cannot be solely assigned to service within City boundaries. Weber County Sheriff Lt. Mark Horton compared the proposed purchase of a vehicle for the VIPS program to an agreement that the Sheriff's Office has entered into with the State Parks Department. The State owns/maintains and fuels a boat that the Sheriff's Office mans for Marine Patrol operations. He noted; VIPS volunteers will be covered by the Weber County Sheriff's Office workforce insurance. He denoted strict policies that are in place to deter inappropriate actions by volunteers. Councilmember Allen acknowledged that one of his main concerns is over improper claim of authority by passionate VIPS helpers. Lt. Horton gave further detail on a truck that has been repurposed by the Sheriff's Office to dedicated VIPS service. He indicated; one vehicle is sufficient at this time. He commented on the need for suitable applicants for the VIPS program. He surmised, if an additional vehicle is provided by Plain City, it will only be commissioned for Plain City errands. He listed duties that may be handled by VIPS volunteers. He stated that no Plain City resident has submitted application, to date. Councilmember Sadler suggested getting the program underway, in Plain City, and assessing the need for a vehicle after operations warrant the purchase. Councilmember Searle sought particulars on administration of the VIPS program. Lt. Horton advised that the information will be presented by Sgt. Terance Lavelly at an upcoming City Council meeting. Councilmember Allen proposed utilizing an older City fleet vehicle for VIPS service – possibly on a rotation cycle. Lt. Horton relayed plans for VIPS inmate transport duties. He remarked on setting up a large van for the assignment. **Councilmember Allen moved to table Discussion/Motion: Purchase Vehicle for VIPS Program. Councilmember Searle seconded the motion. Councilmembers Allen, Sadler and Searle voted aye. The motion carried.**

Discussion/Motion: Set Public Hearing for Final Adjustments to FY2019 City Budgets – June 20

Councilmember Sadler advised; the Public Hearing should be set, factoring a (minimum) two-week review before a final vote on the matter. He recommended that improvement of the fence at the sewer lagoons be included as a line-item in the budget. He proposed that funds be dedicated to finishing the fencing at Stillcreek, with intent to exact terms of the development agreement as work proceeds. **Councilmember Sadler moved to Set Public Hearing for Final Adjustments to FY2019 City Budgets for June 6. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler and Searle voted aye. The motion carried.**

Discussion/Motion: Set Public Hearing for Final Acceptance of FY2020 City Budgets – June 20

Councilmember Searle moved to Set Public Hearing for Final Acceptance of FY2020 City Budgets for June 6. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler and Searle voted aye. The motion carried.

Motion: Approval of Business Licenses
There were none.

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Motion: Approval of Warrant Register

See warrant register dated from 05/01/2019 to 5/15/2019. There was a question about the Weber Area Dispatch 911 bill. Diane will talk to the Fire Chief about it. **Councilmember Searle moved to approve the warrant registers as presented. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler and Searle voted aye. The motion carried.**

Report from Planning Commission

Planning Commission Chairman, Jarod Maw reported reviewing items that were presented for Technical Review that week, and announced approval of a Consolidation of Parcels request by Taya McGeorge (Big Cottonwood Estates). He indicated; function of the newly ratified Mixed-Use and Residential Overlays will be discussed at the next Planning Commission meeting. Councilmember Allen clarified an enquiry for information regarding open space requirements. He asked if there are demands for open space in general subdivision code. Jarod Maw referred to open space percentage provisos in the overlay ordinances, and affirmed that there are no such specifications in regular subdivision regulations, save setback and yard requirements for individual lots. Councilmember Allen weighed placing open space stipulations in rules for conventional developments.

Report from City Council

Councilmember Allen reported a public petition by Stillcreek residents for the City to provide playground equipment at a dedicated park in their development. He commented on plans for park improvement and measures taken to inform Stillcreek residents of progress toward completion of the assembly. He proposed Capital Projects Funds be used in acquisition of land for development of parks, trails, and other open space purposes.

Councilmember Sadler acknowledged discussion with Recreation Director, Tyson Garr, Dan Schuler, and developer, J.C. Christensen on Stillcreek park provisions. He remarked on City Councilmember participation in the 2019 4th of July Parade.

Mayor Beesley announced a Central Weber Sewer District impact fee increase. He reported opening of undertakings for the 3600 West project, including preparations for land acquisition for right of ways. He referred to a pricing chart, provided by J-U-B Engineers for City engineering services and introduced Paul Taylor as the new City engineering delegate from J-U-B Engineers. He commented on the organization of the Plain City Youth Council.

At 8:11 p.m. Councilmember Searle moved to adjourn and was seconded by Councilmember Sadler. The vote was unanimous.

City Recorder

Mayor

Date approved