

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
DECEMBER 6, 2018

The City Council of Plain City convened in a regular meeting on Thursday, December 6, 2018, in the Plain City Hall beginning at 7:00 p.m.

Present: Mayor Jon Beesley, Councilmembers Chad Allen, Buddy Sadler, Todd Davis, Don Weston and Brad Searle  
Staff: Diane Hirschi, Mike Kerswell, Dan Schuler, Brandon Richards  
Also in attendance: Carl Miller, Jessica Smith, Ryan Child, John Leonardi, Carol Jean Beesley, Gordon Nozaki, Lt. Cortney Ryan, Shane McFarland

Call to Order: Mayor Beesley  
Pledge of Allegiance: Councilmember Davis  
Invocation/Moment of Silence: Councilmember Searle

Approval of Minutes from November 15, 2018

**Councilmember Sadler moved to approve the minutes from the regular City Council meeting on November 15, 2018 as presented. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.**

Lt. Cortney Ryan, Weber County Sheriff's Office, introduced himself and presented Chad Allen a plaque for retiring after 21 years as a Weber County Deputy.

Comments: Public  
There was none at this time.

Discussion/Motion: Approval of Panunzio Rezone Ordinance – approx. 1975 N 3900 W – RE-20 to RE-15  
Councilmember Sadler noted that Jeff Hales gave them a conceptual drawing that is the spirit of the General Plan. He noted that Jeff couldn't be here due to a scheduling conflict. **Councilmember Sadler moved to approve Ordinance 2018-14 as the Panunzio Rezone Ordinance – approx. 1975 N 3900 W – RE-20 to RE-15. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.**

Discussion/Motion: Approval of FY2018 City Audit

Ryan Child presented information related to the June 30, 2018 audit. He referred to printed copies of the audit data, previously distributed to the Council and Staff, acknowledging an unmodified opinion on the Plain City financial statements is granted. He commented positively on assistance received, and accommodations provided by City Recorder, Diane Hirschi and other staff. He reviewed the balance sheet of governmental funds. He recommended budgeting to either spend or transfer excess fund balances from the General Fund. He reminded the Council, each member will need to be trained in the Open and Public Meetings Act, each year. He outlined Capital Projects Fund expenditures. He detailed revenues for the year and final budget for the year, including awarded grants. He summarized annual expenditures. He reviewed a two-year comparative on operating revenues/expenses and current assets/liabilities of the Sewer Fund and the Stormwater Fund. Councilmember Allen asked if there are Councilmembers that have not completed the Open and Public Meetings training during the year in review. Ryan Child answered in the affirmative. He told of an online video that is available for such training. City Attorney, Brandon Richards described verification of achievement procedures, for Open and Public Meetings training. **Councilmember Searle moved to approve the FY2018 City Audit. Councilmember Davis seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.**

Discussion/Motion: Lee Olsen Park Restrooms

Mayor Beesley indicated, action will not be taken on this matter at this meeting, rather, he will provide a status update on the project. He announced, finalization of working drawings is expected this week - with submittal for bids to follow, soon thereafter. He asserted, construction will begin, early Spring, 2019. Public Works Director, Dan Schuler commented on donated service and materials that can be included in construction pricing.

Discussion/Motion: Personnel Policy – Comp Time

Mayor Beesley explained discordance that has occurred, related to a 40-hour cap on Comp Time hours offered through the current Personnel Policy. He suggested the arrangement be replaced with a simplified overtime pay program. Councilmember Searle asked Dan Schuler if his experience working for other municipalities has revealed advantages or

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disadvantages in varying compensation arrangements. Dan Schuler indicated, Comp Time programs in many local government Personnel Policies, have been eliminated. He commented on complications resulting from banking payable hours. He voiced opinion that sick-leave and vacation mechanisms are adequate for time off provisions. He spoke to some flexibility in scheduling time off, due to shortened Friday workhours. Councilmember Searle commented on monitoring overtime and standby hours. Dan Schuler explained policy for monitoring overtime and standby hours. He gave details on compensation formulas for standby hours. Councilmember Searle asked Dan Schuler if he has discussed the policy with Public Works staff. Dan Schuler answered in the affirmative. He noted, some staff members did not want Comp Time eliminated. Councilmember Searle asked about Comp Time that has been accrued, prior to the policy amendment. He noted, existing Personnel Policy does not specify that Comp Time be paid-out, if not taken. Councilmember Allen suggested a deadline be established for using Comp Time hours that have been earned to this point. **Councilmember Searle moved to approve Resolution 2018-12: Personnel Policy for Comp Time, 06/30/2018 deadline for use of any existing, earned Comp Time hours. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.**

Discussion/Motion: Purchase of Snow Plow

Mayor Beesley specified, the Snow Plow is a component for the new Public Works truck that was approved at the last City Council Meeting. Dan Schuler announced, a discounted price for the frame and plow has been offered. He reviewed details on truck pricing and trade-in allowance. **Councilmember Allen moved to approve Purchase of Snow Plow. Councilmember Weston seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.**

Discussion/Motion: Cancel December 20 meeting

**Councilmember Searle moved to cancel the December 20 meeting. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.**

Motion: Approval of Business Licenses

There was none at this time.

Motion: Approval of Warrant Register

See warrant register dated from 11/15/2018 to 11/30/2018. The stump grinder was for a couple trees at Lee Olsen Park. **Councilmember Sadler moved to approve the warrant registers as presented. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler, Davis, Weston and Searle voted aye. The motion carried.**

Report from Planning Commission

John Leonardi reported that they cancelled their meeting because of Thanksgiving.

Report from City Council

Councilmember Allen commended Colette Doxey and other participating volunteers for organizing the second-annual Christmas in the Country tree lighting and parade. He commented positively on community turnout and quality of the events. He reported asking the Fire Department to prepare and present a regular chronicle of statistics and undertakings for City Council review.

Councilmember Sadler had no comments

Councilmember Davis echoed the positive comments by Councilmember Allen about the Christmas in the Country event. He reported citizen concern over snowplow service, after recent snowfall. He gave personal account of experiencing dangerous road conditions after the storm. Dan Schuler explained Weber County Sheriff Office dispatch protocol and noted, coordination adjustments have been corrected so that future notification of road conditions will be expedited.

Councilmember Weston recalled frequent vehicle accidents that occurred at a Plain City intersection in the year 2000. He told of signage upgrades that effectively reduced the number of collisions there. He pointed out an intersection that is currently presenting traffic problems and proposed similar upgrades be installed.

Councilmember Searle wished all present a merry Christmas.

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Mayor Beesley announced, City Treasurer, Steve Davis is retiring. He reported that crosswalk signs are in and being assembled. He briefed the Council on expected installation scheduling.

**At 7:53 p.m. Councilmember Allen moved to adjourn and was seconded by Councilmember Sadler. The vote was unanimous.**

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City Recorder

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Mayor

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Date approved

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