

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
FEBRUARY 1, 2018

The City Council of Plain City convened in a regular meeting on Thursday, February 1, 2018, in the Plain City Hall beginning at 7:00 p.m.

Present: Mayor Jon Beesley, Councilmembers Chad Allen, Buddy Sadler, Brett Ferrin, Don Weston and Brad Searle  
Staff: Diane Hirschi, Mike Kerswell, Jeremy Crowton, Tyson Garr, Bren Edwards, Tyson Garr  
Also in attendance: Jim Beesley, Verna Keyes, Blake Neil, Brent Weston, Lisa & Neil Cox, Dallas Weston, Jarod Maw, John Leonardi, Jared Ingalsbe

Call to Order: Mayor Jon Beesley  
Pledge of Allegiance: Councilmember Ferrin  
Invocation/Moment of Silence: Councilmember Searle

Approval of Minutes from January 18, 2018

Councilmember Ferrin questioned whether the Mayor asked to remove “annually” from the personnel policy. It was indicated that Councilmember Sadler did. **Councilmember Weston moved to approve the minutes for the regular City Council meeting of January 18, 2018 as amended. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler, Ferrin, Weston and Searle voted aye. The motion carried.**

Comments: Public

Verna Keyes introduced herself and presented concerns with allowing parking in some “no parking” zones on Sundays. She related personal experiences as a Crossing Guard, to illustrate traffic and parking problems in the areas of the proposed regulation alterations. With intent to broaden awareness, she offered job-shadowing tours to the Council and Mayor.

Discussion/Motion: Parking Ordinance – 3600 W street parking in front of church on Sundays

Mayor Beesley opened the discussion, explaining the purpose of the requested Sunday parking allowance. He described signage and other provisions that will need to be placed for clear notice of alternate parking regulations and for safety reasons. Councilmember Ferrin pointed out possible obstructions of the established walking path in the area. Mayor Beesley noted, there is curb and sidewalk at the location of the proposed parking site. Councilmember Ferrin, referring to Verna Keyes’ remarks, questioned if the Sunday allowance will cause confusion for weekday traffic and parking circumstances. Councilmember Searle commented on church and state separation issues and public perception. Councilmember Sadler suggested, public safety take priority over convenience. He indicated, current parking regulations in the area were accepted as part of a development agreement when construction began on the church. He voiced his opinion that the proposed exception to parking stipulations is not generally good for Plain City. Planning Commissioner, Jarod Maw confirmed, existing parking regulations along church property are part of the original development agreement. Councilmember Ferrin indicated, there are a few inadvertent conflicts between City Parking Ordinance and posted street signs in Plain City. He recommended careful study of the condition. He commented on difficulties of enforcement when posted parking regulations do not match written parking ordinances. Councilmember Allen spoke to standard fire lane rules. He echoed a need for in-depth review of public parking policies in Plain City. He proposed simplification of winter parking regulations. Commissioner Maw offered Planning Commission consideration of the matter as the Plain City General Plan is being updated. Planning Commission Chairman, Blake Neil stated, current parking ordinances will be reviewed and revised by the City Planner in the course of updating the general plan. **Councilmember Ferrin moved to decline the proposed amendment to allow street parking on 3600 W Street, in front of church, on Sundays. Councilmember Sadler seconded the motion. Councilmembers Allen, Sadler, Ferrin, Weston and Searle voted aye. The motion carried.**

Discussion/Motion: Lee Olsen Master Plan Focus Group

Mayor Beesley reported on a work meeting, centered on future parks, trails, and other recreational areas in the City. He asked the Council to institute a Focus Group to begin planning for the items discussed. He sought support from the Planning Commission. Councilmember Ferrin commented on the formation of a volunteer committee of citizens. Councilmember Searle asked if future parks, trails, and other recreational areas are currently being considered as part of the general plan process. Blake Neil answered in the affirmative. He told of past committees that have been helpful in designing open spaces. He outlined the process of planning parks, trails, and other recreational areas. Councilmember Ferrin asked of Parks and Recreation Director, Tyson Garr, a status report on parks and trails master planning. Tyson Garr asserted, steps have been taken to begin the process but proposed funding for a master plan update was not approved by

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the Council. He indicated, grants are available, only with approval from the City Council to move forward. Councilmember Sadler sought details on cost for a Parks and Trails Master Plan (update). Tyson Garr agreed to resubmit the figures from his previous request for funding. Councilmember Allen spoke to the importance of Tyson's involvement in the planning of future parks, trails, etc. **Councilmember Ferrin moved to establish a Parks and Trails Master Plan Focus Group, to include Parks and Recreation Director, Planning Commission Representation, and City Council Representation. Councilmember Searle seconded the motion. Councilmembers Allen, Sadler, Ferrin, Weston and Searle voted aye. The motion carried.**

Motion: Approval of Business Licenses

Renewals

Com/Beer	Plain City Confectionary	Randy Marriott	2398 N 4850 W	bar/tavern/beer
Com	C&B Auto Repair	Curt Knight	2166 N 4500 W	auto repair
Com	Randy Marriott Construction	Randy Marriott	4960 W 2200 N	construction/maint
Com	The Dance Establishment	Gary & Peggi Nielsen	4425 W 2350 N	dance instruction
Com	America First Credit Union	America First	2336 N 4350 W	credit union
Com	Maverik Inc #461	Maverik	4098 W 1975 N	c-store/beer
Com	Redbox Automated Retail	Redbox	4098 W 1975 N	dvd/games rental
HO	Tara's Tot Stop Preschool	Tara Savage	2067 N 2850 W	preschool
Com	True Value	LLC PCT-KTA	3627 W 2600 N	hardware store
Com	America First at Kents	America First	3673 W 2600 N	credit union
HO	Wasatch Fabricating Co	Mike Shaum	4168 W 2600 N	welding fabricating

Diane asked to have Wasatch Fabricating Co added to the list. He is changing his business name from Mike's Custom Welding and is a renewal. The Fire Chief has inspected the license. **Councilmember Ferrin moved to approve the Business Licenses as presented. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler, Ferrin, Weston and Searle voted aye. The motion carried.**

Motion: Approval of Warrant Register

See warrant register dated from 01/17/2018 to 01/31/2018. The Randy Marriott Construction bill was for the storm drain project. The project is complete but we are still holding the retention. It was noted that it is good to see True Value on the warrant register. Praxair was questioned and Bren will look more into getting a better price. **Councilmember Allen moved to approve the warrant registers as presented. Councilmember Weston seconded the motion. Councilmembers Allen, Sadler, Ferrin, Weston and Searle voted aye. The motion carried.**

Report from Planning Commission

Jarod Maw reported on a work meeting held to discuss future development of Pappys Homeplace. He recounted the tabling of the Pappies Place Minor Subdivision pending receipt of will-serve documents from secondary water suppliers. He announced a work meeting with the City Council, scheduled for February 8<sup>th</sup>, 2018 at 6:00 p.m. to continue discussions on the development of Christensen Property.

Report: Council

Councilmember Allen commented on the Notification of Vacancy for the City Council position.

Councilmember Sadler commented on the Planning Commission vacancy. He sought particulars on letters of interest submittals. He offered to help with preparations for the Founders Day celebration. He suggested approaches to maximize event attendance. He commented on the cost of the celebration.

Councilmember Ferrin offered thanks to Plain City citizens, for voting him to a position on the Council. He spoke positively of his experiences as a councilmember. Briefing on his resignation, he explained, a new church calling will require time commitments that make fulfilling council assignments difficult. He avowed continued service to the city as an involved citizen. He reported on recent Mosquito Abatement news, including the anticipated construction of an addition to their building. He spoke positively of his assigned coordination with the Mosquito Abatement Service. He commented on excellent direction of the Public Works Department by Bren Edwards.

Councilmember Weston had no further comment.

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Councilmember Searle reflected on constructive service provided by Councilmember Ferrin throughout his term with the Council. He voiced appreciation for Councilmember Ferrin's compassionate nature and for the balance he brought to the Council.

Mayor Beesley thanked Councilmember Ferrin for his service. He conveyed a citizen's concern on school crossing situations. He commented on actions taken by the Public Works Department to remedy the issue. He reported an appeal to the Sheriff's Office for increased attention at school crossing locations during drop off and pick up times.

Diane Hirschi notified the Council that December Financial Reports have been handed out. She also noted that she is asking permission to change the signature card at the bank to include the Mayor.

**At 7:45 p.m. Councilmember Ferrin moved to adjourn and was seconded by Councilmember Searle. The vote was unanimous.**

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City Recorder

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Mayor

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Date approved

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The City Council of Plain City convened in a regular meeting on Thursday, February 15, 2018, in the Plain City Hall beginning at 7:00 p.m.

Present: Mayor Jon Beesley, Councilmembers Chad Allen, Buddy Sadler, Brett Ferrin (arrived approximately 7:20 pm), Don Weston and Brad Searle  
Staff: Diane Hirschi, Mike Kerswell, Tyson Garr, Bren Edwards  
Also in attendance: Brent Weston, Mark Lowther, Todd Davis, John Leonardi, Carol Jean and Jim Beesley, Cecil Satterthwaite, Lisa & Neil Cox, Jeff Hales, Steve Smith, Deputy Jared Flandro

Call to Order: Mayor Jon Beesley  
Pledge of Allegiance: Mayor Jon Beesley  
Invocation/Moment of Silence: Councilmember Allen

Letter of Resignation from Fire Chief Jeremy Crowton effective Mar 16.

Approval of Minutes from February 1, 2018

**Councilmember Allen moved to approve the minutes for the work meeting and regular City Council meeting of February 1, 2018 as amended. Councilmember Weston seconded the motion. Councilmembers Allen, Sadler, Weston and Searle voted aye. The motion carried.**

Comments: Public

No comment was offered.

Interviews: Qualified Candidates for City Council Vacancy

Mayor Beesley introduced Todd Davis and announced, he is the sole candidate to fill the vacancy on the City Council. A second applicant had suspended their bid prior to the meeting. He opened an interview period. Councilmember Sadler commended Mr. Davis for his willingness to serve. He had no questions at this time. Councilmember Allen reported a close association with Todd Davis for many years. He presented Mr. Davis' aptitudes. Councilmember Weston referred to the close election and apparent public support of Mr. Davis. He expressed support for Todd Davis as fellow councilmember.

Discussion/Motion: Appointment of Qualified Candidate for City Council Vacancy

**Councilmember Weston moved to appoint Todd Davis to the Plain City Council, effective March 1, 2018. Councilmember Searle seconded the motion. Councilmembers Allen, Sadler, Weston and Searle voted aye. The motion carried.**

Discussion/Motion: Appointment of Regular and Alternate Planning Commission Members

Mayor Beesley recommended Kris Carrigan (currently an alternate commissioner) be appointed to the Plain City Planning Commission as Regular Commissioner and Shawna Faulkner be appointed Alternate Planning Commissioner.

**Councilmember Allen moved to appoint Kris Carrigan as a Regular Planning Commission Member and Shawna Faulkner as an Alternate Commissioner. Councilmember Searle seconded the motion. Councilmembers Allen, Sadler, Weston and Searle voted aye. The motion carried.**

Discussion/Motion: Town Square Storm Drain Project

Mayor Beesley summarized the scope of the Town Square Storm Drain Project. He described measures taken to maximize system function and prepare for future development. He charted expenses to be covered by Plain City. Councilmember Ferrin entered the meeting. Councilmember Searle asked for a progress report. Public Works Director, Bren Edwards explained, city infrastructure demands have been met but the project is not complete. Phases associated with property improvements by its developer are ongoing. Councilmember Allen questioned financial support by the City for private development. Bren Edwards asserted, limited financial backing by the City is to cover added expenses of an upgraded drainage system, stipulated by the City. The enhancements allow future expansion. Councilmember Searle sought specifics on the arrangement. Councilmember Weston asked for pricing details on piping materials used in the project. Bren Edwards presented the requested information. **Councilmember Searle moved to approve the Town Square Storm Drain Project for \$14,866.65. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler, Ferrin, Weston and Searle voted aye. The motion carried.**

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Discussion/Motion: Interlocal Agreement – Weber County – 3600 W Project

Bren Edwards briefed the Council on grants that are being used to pay for the 3600 W project. He indicated, the work can be fully funded by grant monies. He outlined the anticipated schedule for construction. Councilmember Weston asked about the purchase of right of way easements from private property owners. Bren Edwards acknowledged the necessity of the purchases and described a proposed plan for acquiring the needed right of way easements. **Councilmember Ferrin moved to adopt Resolution 2018-02, allowing an Interlocal Agreement – Weber County- for the 3600 W Project. Councilmember Sadler seconded the motion. Councilmembers Allen, Sadler, Ferrin, Weston and Searle voted aye. The motion carried.**

Discussion/Motion: Job Description changes

Mayor Beesley laid out proposed changes to job descriptions for directors of Parks and Recreation and Public Works departments. Councilmember Searle asked why the changes are considered necessary. Mayor Beesley spoke to chain of command concerns and employee advocacy. Councilmember Ferrin commented on overtime pay terms. Councilmember Searle expressed agreement with changes that streamline communication paths. Councilmember Ferrin advised, improved communication and effort toward better cooperation is needed. Councilmember Searle enquired about a change in the merit system coinciding with increased responsibilities for Parks and Recreation Director, Tyson Garr. He suggested, Mayor Beesley discuss the matter with Tyson Garr. Mayor Beesley agreed to consider changes to the merit system associated with the Parks and Recreation Director position. He requested that the “as needed” responsibility of snow removal not be stricken from the Parks and Recreation Director’s job description. **Councilmember Sadler moved accept both Job Description changes with protraction of as needed snow removal responsibilities for Parks and Recreation Director. Councilmember Allen seconded the motion. Councilmembers Allen, Sadler, Ferrin, Weston and Searle voted aye. The motion carried.**

Discussion/Motion: Facebook LIVE

Mayor Beesley opened discussion on live-streaming City Council Meetings online (audio and video) via Facebook LIVE. He mentioned examples of municipalities and counties that broadcast their public meetings, similarly. He reported informal questioning of citizens with intent to identify acceptance of the proposed transmission. He told of successful A.V. equipment testing. He spoke to the purpose of providing a live feed of meeting actions to citizens that are not in attendance. Councilmember Sadler asked for expense of production details. Mayor Beesley indicated, there is no cost for the Facebook LIVE stream and needed equipment is already possessed by the City. Councilmember Ferrin advised consultation with the City Attorney before the matter is voted on. Councilmember Searle suggested discourse with the leadership of communities that have the system in place. Councilmember Allen sought clarification on the cost-free operation. Mayor Beesley recapped the features. Councilmember Searle commented on the benefits of physical attendance by citizens. Councilmember Allen gave a personal example of viewing a City Council Meeting broadcast. He noted, physically being in attendance provides an atmosphere of community that is not attained with off-site observation. Councilmember Searle asserted, physical attendance will still be mandatory to fulfill high school class requirements. **Councilmember Searle moved table the matter pending further discussion. Councilmember Ferrin seconded the motion. Councilmembers Allen, Sadler, Ferrin, Weston and Searle voted aye. The motion carried.**

Motion: Approval of Business Licenses Renewals

Com	Cooks Auto Sales, Antiques	George Cook	1985 N 4650 W	auto & antiques
HO	Affordable Sign Solutions/LLC	Sam Ginn	1383 N 4700 W	sign maint & repair

**Councilmember Ferrin moved to approve the business licenses as presented. Councilmember Weston seconded the motion. Councilmembers Allen, Sadler, Ferrin, Weston and Searle voted aye. The motion carried.**

Motion: Approval of Warrant Register

See warrant register dated from 02/1/2018 to 02/13/2018. It was noted that Caselle is the city government financial software system. Utah Correctional Industries was for a conference table and bookcase for the public works building. Fireworks are for this year. Recycled Earth had the wrong email address and so this bill includes everything from current to June 2017. **Councilmember Allen moved to approve the warrant registers as presented. Councilmember Weston seconded the motion. Councilmembers Allen, Sadler, Ferrin, Weston and Searle voted aye. The motion carried.**

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Report from Planning Commission

Planning Commissioner, Cheri Sparks reported progress in Propane Sales and Distribution ordinance resolving. She reported interchange on parking ordinance coordination with general planning. She indicated, Pappies Place Minor Subdivision was approved by the Commission and will go directly to recording without further review by City Council. She reported final approval of S-Curve Commercial, lot 1 (for IHC). She announced, Commissioner Carrigan and herself will be representing the Planning Commission in the Parks and Trails Advisory Committee.

Report: Council

Councilmember Allen had no further comment.

Councilmember Sadler commented on recognition plaques for the outgoing members of City Council and Planning Commission.

Councilmember Searle deferred comment.

Councilmember Weston had no further comment.

Councilmember Ferrin yielded.

Mayor Beesley remarked on citizen input, suggesting questions and concerns be handled by an assigned Councilmember that may have particular comprehension of the issue. He encouraged individualized attention to research and follow through on each matter brought to City Council by residents. He expressed appreciation for dedicated service by Councilmember Ferrin.

**At 7:43 p.m. Councilmember Ferrin moved to adjourn and was seconded by Councilmember Allen. The vote was unanimous.**

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City Recorder

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Mayor

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Date approved