

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
DECEMBER 1, 2016

The City Council of Plain City convened in a regular meeting on Thursday, December 1, 2016, in the Plain City Hall beginning at 7:05 p.m.

Present: Mayor Bruce Higley, Councilmembers Mike McKean, Buddy Sadler, Brett Ferrin, Natalie Hale and Brad Searle  
Staff: Diane Hirschi, Bren Edwards, Tyson Garr  
Also Present: Blake Neil, Shane McFarland

Call to Order: Mayor Bruce Higley  
Pledge of Allegiance: Councilmember Searle  
Invocation/Moment of Silence: Councilmember Ferrin

Approval of Minutes

Councilmember Ferrin noted that it is Jett Iverson, not Jeff. **Councilmember Ferrin moved to approve the minutes from November 17, 2016 as corrected. Councilmember Sadler seconded the motion. Councilmembers McKean, Sadler, Ferrin, Hale and Searle voted aye. The motion carried.**

Comments: Public

There was none.

Discussion/Motion: City Engineer Appointment

Bren reported that we put out an RFQ (request for qualifications) for engineering services. We had six companies submit qualifications. A committee of Bren, the Mayor, Councilmembers Hale and Ferrin, Blake Neil and Diane reviewed the documents and interviewed three firms: Jones and Associates, JUB, and CEC. Councilmember McKean asked what the criteria was. Bren noted that it was sewer, subdivisions, storm drains, general plans, grants, impact fees and UDOT. Councilmember McKean asked about costs. Bren noted that he purposely asked for qualifications before the costs. Bren is recommending JUB. They have the staff and in-house expertise and manpower. Councilmember Searle asked why Wasatch Civil didn't meet the criteria. Bren noted that the owner promised more staffing and that timing has been a problem. The Mayor noted that we are not upset with Wasatch Civil, there just wasn't enough manpower. The Mayor noted that we could look at this again in a couple years. It was noted that the cost is going to \$105 per hour. Mark, from Wasatch Civil's rate was \$99. Shane McFarland, JUB, reported that JUB has 4 Utah offices and over 100 employees. Shane works out of the Kaysville office with about 40 employees. Every engineer is licensed and they have ones that specialize in wastewater, storm drains, etc. They have a GIS & mapping system. They work with Bona Vista and Pineview and have all their lines mapped out. Shane would be the main contact. He has been licensed for two years and has worked for JUB for six. He works alongside engineers with 20-30 years' experience every day. They serve several communities such as Hooper, Clinton, Coalville and Bona Vista and Pineview. He credited Wasatch Civil and noted that 2016 has been one of the busiest years in engineering. Shane reported that they have an in-house grant writer, Cindy Gooch that can help us find different funding sources. The Mayor mentioned that he talked to Mark from Wasatch Civil and they are willing to do everything they can to make the transition easy. There was a discussion about having a contract. Bren noted that in the RFQ we put that we will go with them for 3 years with an option to extend. Shane reported that they assess their rates every 3-5 years. Blake Neil reported that we worked with Cindy Gooch when we worked on updating our general plan last time. He also reported that he put in a letter of intent to update our general plan through the Wasatch Front Regional Council. We have been approved to apply for a grant. It will be due on January 17. He would be excited to get input and advice on this project. Shane reported that JUB will write a strategic funding plan at no charge for the city. Blake also added that JUB has a traffic engineer and a landscape architect on staff. Bren reported that Wasatch Civil will be continue until January. They will also continue on any projects that were started, such as the 2600 N Crosswalk project and the lift station. **Councilmember McKean moved to appoint JUB as our city engineer beginning January 2017. Councilmember Searle seconded the motion. Councilmembers McKean, Sadler, Ferrin, Hale and Searle voted aye. The motion carried.**

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Discussion/Motion: Bids for Insulation for Parks Building

Bren got bids for spraying insulation inside the park building along the exterior walls. Councilmember Searle asked if they could spray the football announcer's booth. Three bids were obtained and Green Home Specialties came in lowest at \$6,552.00. Councilmember McKean asked when they would do it. Bren hoped they could do it next week. Councilmember Sadler wanted to know what department that will be paid out of. Bren noted the capital projects fund. **Councilmember McKean moved to approve the bid to insulate the parks building from Green Home Specialties for \$6,552.00 and add the football announcer's booth. Councilmember Ferrin seconded the motion. Councilmembers McKean, Ferrin, Sadler, Hale and Searle voted aye. The motion carried.**

Discussion/Motion: Capital Investment Plan (CDBG)

It was reported that we need to have a capital investment plan in place in order to apply for grants. Bren put together a plan of projects that need to be addressed in the future. He listed them by department. He noted he is applying for a CDBG grant to reconstruct 5100 West. It was noted that some of the projects may coincide with the capital projects fund projects. **Councilmember Ferrin moved to approve the Capital Investment Plan as presented. Councilmember McKean seconded the motion. Councilmembers McKean, Ferrin, Sadler, Hale and Searle voted aye. The motion carried.**

Discussion/Motion: Set Public Hearing for CDBG Application – Potential Projects – Jan 5, 2017

**Councilmember Searle moved to set January 5, 2017 as a public hearing for the CDBG Application. Councilmember Sadler seconded the motion. Councilmembers McKean, Ferrin, Sadler, Hale and Searle voted aye. The motion carried.**

Discussion/Motion: Cancel December 15 Meeting

**Councilmember Hale moved to cancel the December 15 meeting. Councilmember Searle seconded the motion. Councilmembers McKean, Sadler, Ferrin, Hale and Searle voted aye. The motion carried.**

Motion: Approval of Business Licenses

New

Miller and Miller

Patric E Miller

3326 W 1775 N

misc. hauling

**Councilmember Sadler moved to approve the business license as presented. Councilmember Hale seconded the motion. Councilmembers McKean, Sadler, Ferrin, Hale and Searle voted aye. The motion carried.**

Motion: Approval of Warrant Register

See warrant register 11/17/2016 to 11/30/2016. It was suggested we get a pickle ball update. There was a discussion about the road base as well as Chad's Plumbing bill. Diane noted that Chad's moved and somehow lost two of our checks. They were voided and re-issued. **Councilmember McKean moved to approve the warrant register as presented. Councilmember Hale seconded the motion. Councilmembers McKean, Sadler, Ferrin, Hale and Searle voted aye. The motion carried.**

Report from Planning Commission

Blake Neil noted that were approved to start the application process for the grant to update the general plan. He noted that Taylor Parks Phase 2 reached the 6 month mark and is coming back for re-approval. There was a brief discussion about S-Curve and that the property on 2600 N may go commercial.

Report: Council

Councilmember Ferrin mentioned that he would like to have Brandon look into allowing the council to attend council electronically. Brandon noted that it would be an ordinance and that he would look into it. Councilmember Searle noted that Riverdale uses a little triangle device for their meetings that cost around \$150. He would like to look into that.

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Mayor Higley noted that WACOG has put together a committee to discuss law enforcement. He also noted that he wants to thank Wasatch Civil Engineering for 20 great years. He noted that we were not dis-satisfied with their service. Bren suggested getting Brad Jensen a plaque.

**At 8:14 p.m. Councilmember Ferrin moved to go into an executive session and was seconded by Councilmember Sadler. Councilmembers McKean, Sadler, Ferrin, Hale and Searle.**

**At 8:52 p.m. Councilmember Ferrin moved to adjourn and was seconded by Councilmember Hale. The vote was unanimous.**

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City Recorder

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date approved