

PLAIN CITY COUNCIL
MINUTES OF REGULAR MEETING
JUNE 16, 2016

The City Council of Plain City convened in a regular meeting on Thursday, June 16, 2016, in the Plain City Hall beginning at 7:00 p.m.

Present: Mayor Bruce Higley, Councilmembers Mike McKean, Buddy Sadler, Natalie Hale and Brad Searle
Excused: Councilmember Brett Ferrin
Staff: Diane Hirschi, Bren Edwards, Jake Meibos
Also present: LaFray Kelley, Blake Neil, Brandie Kilts, Landon Funk, J.T. Ferry, Ashton, John Ferry, Lt. Lane Findlay

Call to Order: Mayor Higley
Pledge of Allegiance: Councilmember Hale
Invocation/Moment of Silence: Councilmember Sadler

Approval of Minutes

Councilmember Sadler moved to approve the minutes from the regular meeting on June 2, 2016 as presented. Councilmember Searle seconded the motion. Councilmembers McKean, Sadler, Hale and Searle voted aye. The motion carried.

Comments: Public

There was none.

Discussion/Motion: Rezone – Clark & Tana Jenkins, Jerry & Jenny Garrett, Phil & Lorna Meyer, Kelley Revocable Trust - RE-20 to RE-15

LaFray Kelley asked the council if they received the letter she submitted with the application. They are asking to change from RE-20 to RE-15. **Councilmember McKean moved to approve Ordinance 2016-05 as presented. Councilmember Searle seconded the motion. Councilmembers McKean, Sadler, Hale and Searle voted aye. The motion carried.**

Public Hearing: Final Adjustments to the FY2016 City Budgets

Councilmember Hale moved to go into a public hearing for final adjustment to the FY2016 City Budgets. Councilmember McKean seconded the motion. Councilmembers McKean, Sadler, Hale and Searle voted aye. The motion carried. Steve Davis prepared a copy for the council. This is fine tuning the budget year ending June 30, 2016. Steve reported that the revenue increase by \$455,049. This is due to building permits and impact fees. He figures we will be able to transfer around \$193,049 into capital projects. In the sewer fund, the impact fees are increased by \$180,000. He reported that it has been a good year. **Councilmember Sadler moved to go out of the public hearing. Councilmember McKean seconded the motion. Councilmembers McKean, Sadler, Hale and Searle voted aye. The motion carried.**

Public Hearing: Final Approval of the FY2017 City Budgets

Councilmember McKean moved to go into a public hearing for the final approval of the FY2017 City Budgets. Councilmember Hale seconded the motion. Councilmembers McKean, Sadler, Hale and Searle voted aye. The motion carried. Steve Davis noted that he only made a couple changes from the tentative budget that was passed in May. He mentioned that he received the certified tax rate and so he adjusted the property tax up to \$135,398.00. He said that he added a new account (3361) for the transportation tax and took it out of the tax category. He also added account (7130) for senior/misc. recreation activities. **Councilmember McKean moved to go out of the public hearing. Councilmember Sadler seconded the motion. Councilmembers McKean, Sadler, Hale and Searle voted aye. The motion carried.**

Discussion/Motion: Final Adjustments to the FY2016 City Budgets

Councilmember McKean moved to approve the final adjustments to the FY2016 City Budgets. Councilmember Hale seconded the motion. Councilmembers McKean, Sadler, Hale and Searle voted aye. The motion carried.

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Discussion/Motion: Final Approval of the FY2017 City Budgets

Steve reported that along with the budget, we need to approve the certified tax rate of .000463. **Councilmember McKean moved to approve the certified tax rate as 0.000463. Councilmember Sadler seconded the motion. Councilmembers McKean, Sadler, Hale and Searle voted aye. The motion carried. Councilmember Hale moved to give final approval of the FY2017 City Budgets. Councilmembers McKean, Sadler and Hale voted aye. Councilmember Searle voted nay. The motion carried.** Councilmember McKean thought the budget process was exceptional this year.

Discussion/Motion: Storm Water Management Plan Update

Jake Meibos reported that he has been working with the city engineer on the storm water management plan. Basically this is a plan to make a plan by September 1, 2016. It was noted that this is mandated by the state and gives the city the go ahead to create an ordinance regulating the storm water. The EPA wants to get away from detention and retain the water on site or let it evaporate. There was a discussion about curb and gutter and landscaping in order to alleviate storm water. The developers will have to figure out how to provide with the storm water. There was a discussion about standing water and mosquitoes. It was reported it is mandatory from the EPA and that if we don't have this plan the city could be fined. **Councilmember McKean moved to approve Resolution 2016-09 adopting the storm water management plan. Councilmember Hale seconded the motion. Councilmembers McKean, Hale and Searle voted aye. Councilmember Sadler voted nay. The motion carried.**

Discussion/Motion: Award Contract for Lift Station Rehabilitation – 3550 W 2600 N

Bren Edwards reported that they had the bid opening on Tuesday for the rehabilitation of lift station #13. Hills Construction came in the lowest with \$89,900 that was just under the engineer's estimate of \$99,672. There was a concern to why their bid was so much lower than the other two. Bren noted that Hills Construction isn't busy right now and that may have played into it. It was noted that it will come out of the sewer fund and Bren indicated that we try to rehabilitate one every budget year. He noted that this lift station is in most need of being rehabilitated. Bren mentioned that another lift station went down this week and his guys had to watch it every two hours. They figured out the problem and got the parts today. Bren noted that there are 16 lift stations in the city with the 17th being built. It was noted that according to our impact study, we have the potential to have 30. Lift station #13 will be built for the future. The Mayor noted that it is important when we have a chance to run a line to help reduce lift stations like we did with Ramsey Estates. The city ran a dry line that is just sitting there for now but will eliminate two lift stations when it is hooked up. It was mentioned that we charge \$3,075 sewer impact fees on every building permit. Bren noted that as we are upgrading lift station #13 we are changing from single phase power to 3-phase power. **Councilmember McKean moved to award the rehabilitation of lift station #13 to Hills Construction for \$89,900 as presented. Councilmember Hale seconded the motion. Councilmember McKean, Sadler, Hale and Searle voted aye. The motion carried.** It was mentioned that if change orders would be coming back to the council if there are any. Bren and Jake will be doing the inspections.

Discussion/Motion: Schedule for Reviewing the Personnel Policy

Mayor Higley reported that currently we have an awesome crew and in order to keep them here, we need to make sure we are comparable to other cities. It was noted that the personnel policy was adopted in 2015 and it is time to do the annual review. The Mayor asked the council if they wanted to look at all of it or just some of the parts that need to be reviewed. It was agreed that the Mayor can decide what parts need to be reviewed and we can address it on a light meeting. **Councilmember McKean moved to review sections of the personnel policy as set forth by the Mayor in our regular city council meetings. Councilmember Searle seconded the motion. Councilmembers McKean, Sadler, Hale and Searle voted aye. The motion carried.**

Motion: Approval of Business Licenses

There was none.

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Motion: Approval of Warrant Register

See warrant register dated 06/01/2016 to 06/15/2016. It was noted that the bill for Criterion is the licensing fee to show The Sandlot in the park on July 2. Caselle is our account software. IEI was replacing a sensor for the flow meter. Econo Waste is for emptying the garbage cans. LN Curtis and Weider Fire is for the fire safety equipment that was approved earlier. **Councilmember Hale moved to approve the warrant register as presented. Councilmember McKean seconded the motion. Councilmembers McKean, Sadler, Hale and Searle voted aye. The motion carried.**

Report: Planning Commission

Blake Neil reported that he received information about a seminar updating the General Plan. He called to see if there were any other seminars scheduled. There was not, but he would be willing to come out to our city and do a 3-hour seminar for \$495. It was agreed that it would be beneficial to the Planning Commission and City Council. Blake will get with Diane to get it scheduled. Blake also noted that Rob Scott prepared a Notice of Decision for Kent's Market. He put things in the notice that had already been resolved. Upon the recommendation of Brandon Richards, we are not putting together a different letter but will go off of the minutes and the recording. Bren reported that 3600 West is considered a collector road with a 66' ROW. The plans show the road with a turning lane but there will not be no more street parking in front of the houses. It was noted that Kent's are moving forward. Detention basins vs retention basins were briefly discussed. It was noted that there is a subdivision north west of Ray's Auto Body that has grass swales in front of the homes. It was noted that other cities are starting to do that.

Report: Council

Councilmember McKean thanked Bren and feels that we do have a good staff right now. The parks look great!

Councilmember Hale asked what the council is going to ride on in the parade. Bren suggested that they ride in a trailer behind the new tractor. They discussed having enough candy.

Mayor Higley noted that he got a call from someone who said their wife cam in the city office and had a great experience with the staff. He wanted to make sure the office staff knows they are appreciated and thanked them. He is happy about the public works and thanked them along with the fire department. He also thanked the Sheriff's office.

At 8:13 p.m. Councilmember McKean moved to adjourn and was seconded by Councilmember Searle. The vote was unanimous.

City Recorder

Mayor

Date approved