

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
JANUARY 21, 2016

The City Council of Plain City convened in a regular meeting on Thursday, January 21, 2016, in the Plain City Hall beginning at 7:00 p.m.

Present: Mayor Bruce Higley, Councilmembers Buddy Sadler, Brett Ferrin, Natalie Hale and Brad Searle  
Excused: Councilmembers Mike McKean  
Staff: Diane Hirschi  
Also present: Mark & Robyn Lowther and family, Nancy McKellar, Jeremy Crowton, Bren Edwards, Ryan Child, Steve Davis, Lt Lane Findlay and Cheri Sparks

Call to Order: Mayor Higley  
Pledge of Allegiance: Councilmember Sadler  
Invocation/Moment of Silence: Councilmember Hale

The Mayor welcomed Brad Searle and excused Mike McKean.

Approval of Minutes

**Councilmember Ferrin moved to approve the minutes from January 7, 2016 as presented. Councilmember Hale seconded the motion. Councilmembers Sadler, Ferrin, Hale and Searle voted aye. The motion carried.**

The Mayor presented Mark Lowther with a plaque for his 3½ years of service on the city council.

Comments: Public

There was none at this time.

Presentation/Motion: Audit Report for Fiscal Year ending June 30, 2015 – Wood Richards and Associates

Ryan Child presented the audit report for the fiscal year ending June 30, 2015. He thanked Diane and Steve for their work on the city finances and noted that they do a great job. He reported that page 10 shows the three funds that the city has, the restricted funds and the unassigned fund balance. He noted that there is \$518,470 that is unassigned. Ryan mentioned that it is good to have money there, but the state limits how much money you can have there. Unfortunately it is over the limit. He noted that we will talk about that in a minute. Ryan ran through the income and expense reports. He mentioned that revenues were down since there wasn't as many building permits as expected. However, the city did well limiting expenditures. Ryan mentioned that on page 51 there are five findings that they found. The first is that the city needs to adopt a resolution for a formal pickup of the contributory and the defined contribution system concerning Utah Retirement Systems. Ryan noted that the city has the language to adopt that now. The second item is the fund balance needs to be between 5% and 25%. Our fund balance is 27%. The third is concerning open and public meetings. The Act requires all members of the governing body to receive annual training. The fourth is that the state requires the council to see a monthly statement rather than quarterly. The treasurer will provide these statements monthly. The fifth finding is that department heads are not always reviewing and approving time cards. This is getting better since a new policy was adopted last year. Ryan noted that the city is in good financial condition and asked if there were any questions. **Councilmember Ferrin moved to accept the audit report for the fiscal year ending June 30, 2015 as presented. Councilmember Hale seconded the motion. Councilmembers Sadler, Ferrin, Hale and Searle voted aye. The motion carried.**

Discussion/Motion: Board of Adjustment Appointment

The Mayor presented the name of Nancy McKellar as a member of the Board of Adjustment. **Councilmember Sadler moved to appoint Nancy McKellar as a member of the Board of Adjustment. Councilmember Hale seconded the motion. Councilmembers Sadler, Ferrin, Hale and Searle voted aye. The motion carried.**

Motion: Approval of Business Licenses

New

Me-n-Ma's Maid Service LLC	Elizabeth Orr	3439 Larkspur Ln	cleaning business
"B" sew it!	Becky Montgomery	2161 N 4100 W	sewing & crafts

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
JANUARY 21, 2016

**Renewals**

Bradley L Orton Const. Co. Inc.	Brad Orton	4248 W Pioneer Rd	excavation, hauling, grading, pipe
T&T Pursuits	Joel & Amber Taylor	2165 N 3700 W	violin lessons
Sadler, Inc./Dental Design Studio	Melvin G Sadler	2154 N 3500 W	dental lab
JDR Inspection Co	Dee & Sue Rose	3535 W NPC Rd	construction loan inspections
M.K. Salon	Michelle Koford	3409 W 2350 N	hair salon
Jack's Garage	Greg Warg	2417 N 4425 W	restore cars
Daz Management LLC	Tony Daz	2063 N 5100 W	excavation, sewer, water, snow removal
RB Hall Construction	Blake Hall	4211 W 2575 N	construction
New Age Landscape & Constr.	Amy Beal	3892 W 1875 N	landscape and construction
Dayton Construction Inc.	Joe Dunn	3783 W 2200 N	construction
NuEyes	Randy Espinoza	2809 W 1975 N	maintains fire trucks HAFB
Reading Express Preschool, LLC	Amber Dunn	3783 W 2200 N	preschool
Clarity Counseling-Hypnotherapy	Michelle Ashdown	1581 N 4325 W	mental health counseling
Cody Rhees Construction Inc.	Cody Rhees	1780 N 3500 W	general contractor
Iggy's Construction Inc.	Daisha & Mark Jensen	2260 N 4425 W	construction
ZDZ USA LLC	Nicole Mitchell	3364 W 2200 N	online – remote control airplanes
Pro-Mold	Farrell Christoffersen	1675 N 4150 W	machine shop
Tanners Tack Room	Delmar Tanner	3481 W 2100 N	leather and canvass goods
Gary L Thompson Inc.	Gary Thompson	4560 W 1975 N	advertising consultant
Blitz Trucking	Tyson Worrall	2528 N 3975 W	trucking office
Rebel Birds	Scott Rhodes	1623 N 4150 W	raising and selling game birds
Jake's Taxidermy	Jake Rebmann	1764 N 5100 W	taxidermy
Gray Stone Development Inc.	Jake & Jeni Rhees	1868 N 3450 W	home office
Maverik Inc. #461	Maverik Inc.	4098 W 1975 N	c-store, Class A Beer License
Halling Custom Fence	Brock Halling	1748 N 5100 W	vinyl fence gate building
Petroff Piano Studio	Anarie Petroff	2754 N 3475 W	piano instruction
Woodward Concrete Cutting	Brady Woodward	3230 W 1975 N	home office
Innovative Sprinkler Solutions	Eric & Jessica Schoenfeld	3258 W 2950 N	lawn sprinkler repair

**Councilmember Ferrin moved to approve the business licenses as presented. Councilmember Sadler seconded the motion. Councilmembers McKean, Sadler, Ferrin and Hale voted aye. The motion carried.**

**Motion: Approval of Warrant Register**

See warrant register dated 1/01/2016 to 01/20/2016. It was noted that the park benches are for Pioneer Park and have been put together. The parks department is waiting for spring to pour the concrete pads. It was noted that these benches were paid for out of donations. Councilmember Ferrin inquired about the internet fees. **Councilmember Sadler moved to approve the warrant register as presented. Councilmember Searle seconded the motion. Councilmembers Sadler, Ferrin, Hale and Searle voted aye. The motion carried.**

**Report: Planning Commission**

Cheri Sparks reported that the Planning Commission approved the lot line adjustment/consolidation for the pickle ball court. Councilmember Sadler reported that he observed a different perspective sitting in the audience for the Planning Commission. He feels that the public needs to see the maps. It was noted that we have a projector and also the TV that could be utilized. Councilmember Ferrin asked if they have seen the development agreement for Kent's. Cheri hasn't seen anything.

**Report: Council**

Councilmember Searle turned his time over to Jeremy Crowton, the fire chief. Jeremy reported that since the city has limited funds, we have to be creative. He noted that he put in for a grant for personal protective equipment from Firehouse Subs. He was happy to report that the grant was accepted and will purchase 10 sets of turnouts which is equivalent to about \$18,000. He noted that Firehouse Subs will purchase the equipment and then give them to the city. Jeremy mentioned that they are very generous. The Mayor would like to recognize them. Jeremy noted that they use local suppliers, in our case LN Curtis, and a fitting has been done. A PR event will be held in Riverdale in about 45 days to present the turnouts to the fire department. The city council would like to attend and Jeremy will keep them posted. Jeremy noted that with this grant, the fire department is 70% updated with turnouts. He noted that they had a car wash in October that brought in about \$700. They are currently running a Kickstarter campaign online by Hal VanMeeteren's son. People can view the video on YouTube and make donations. Councilmember Searle would like this to be in the newsletter. Councilmember Sadler reported that the majority of the turnout

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
JANUARY 21, 2016

equipment is 25 years old and the manufacturer says its life is 10 years. Jeremy hopes to put together a schedule to buy 4 set per year and cycle them through.

Councilmember Hale reported that she has applied for a TAP matching grant for 2600 N between Pheasant Hollow and Pheasant Brook. The engineers estimate is \$71,000 and so she applied for \$35,000. This would be piping the drain and making it possible to make a crosswalk.

Councilmember Ferrin attended a mosquito abatement meeting. The district only has one plane so in addition, they are trying to spray for the larva as well as the adult mosquitoes. Councilmember Ferrin noted that Ryan is on top of things. He also noted that the Mayor has been on the mosquito board for 9 years and will be recognized for his service. Councilmember Ferrin talked with Dusty and has nothing more to report.

Councilmember Sadler wondered if it was time to look at business license fees. It was noted that business license fees are highly regulated and a study would have to be done to look at the criteria. The Mayor will look into this.

The Mayor thanked our limited crew of two that does the snowplowing. He also noted that the application period for the Public Works Director position will be closing on Monday.

**At 7:42 p.m. Councilmember Ferrin moved to adjourn and was seconded by Councilmember Searle. The vote was unanimous.**

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City Recorder

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Mayor

\_\_\_\_\_  
Date approved