

PLAIN CITY COUNCIL
MINUTES OF REGULAR MEETING
JUNE 18, 2015

The City Council of Plain City convened in a regular meeting on Thursday, June 18, 2015, in the Plain City Hall beginning at 7:00 p.m.

Present: Mayor Bruce Higley, Councilmembers LaFray Kelley, Joel Maw, Mike McKean, Kris Carrigan and Natalie Hale
Staff: Diane Hirschi
Also present: Blake Neil and Steve Davis

Call to Order: Mayor Higley
Pledge of Allegiance: Mayor Higley
Invocation/Moment of Silence: Councilmember Hale

Approval of Minutes

It was noted that there was a typo on Councilmember Maw's name. Councilmember McKean wanted to follow-up on the hydrant and the complaint on Big Cottonwood Subdivision. The Mayor noted that the hydrant is going to be installed and he is working on the Big Cottonwood issue. **Councilmember McKean moved to approve the minutes from June 4, 2015 as presented. Councilmember Carrigan seconded the motion. Councilmembers Kelley, Maw, McKean, Carrigan and Hale voted aye. The motion carried.**

Comments: Public

There was none.

Public Hearing: Adjustment of FY 2014-15 City Budgets and Adoption of FY 2015-16 City Budgets

Councilmember Kelley moved to go into two public hearings for the adjustment of the 2014-15 City Budgets and the adoption of the 2015-16 City Budgets. Councilmember Maw seconded the motion. Councilmembers Kelley, Maw, McKean, Carrigan and Hale voted aye. The motion carried. The Mayor asked for any comments. There were none. **Councilmember Hale moved to go out of the public hearing and into the regular meeting. Councilmember McKean seconded the motion. Councilmembers Kelley, Maw, McKean, Carrigan and Hale voted aye. The motion carried.**

Discussion/Motion: Adjustment of FY 2014-15 City Budgets

Steve Davis reported that we didn't get all the revenues that we budgeted and he had to take it down by \$4,000 to balance the budget. **Councilmember Kelley moved to make the final adjustments to the 2014-15 City Budgets and Redevelopment budget as presented. Councilmember Carrigan seconded the motion. Councilmembers Kelley, Maw, McKean, Carrigan and Hale voted aye. The motion carried.**

Discussion/Motion: Adoption of FY 2015-16 City Budgets

Steve Davis noted that he made a couple changes to the tentative budget that the council approved in May. He was instructed to add a full-time employee that will be split between parks and recreation. He noted that he and Mayor had to make cuts to make it possible. He noted that he also increased the employee benefits and insurance. It was noted that the budget is an estimate and he is estimating that growth is going to pick up. Steve mentioned that we can adjust line items during the year but if the department budgets change, we have to have a public hearing before the expenditure. Steve asked to be made aware of any purchases exceeding \$5,000. He noted that property taxes will bring in about \$130,000. He noted that if we want to increase the certified tax rate, we would have to have Truth in Taxation hearings. Steve mentioned that we will receive about \$37,000 in the new gas tax that will kick in this January. He noted that there may be a change on the sales tax distribution that could be on the ballot. It was reported that a 1½ % cost of living was put in the budget. Steve noted that he added the 1½ % on each salary account. Steve reported that when he is putting the budget together, he is conservative on the revenues and liberal on the expenses. He is projecting to use \$103,000 of the unappropriated surplus to balance the budget. He also noted that he and the Mayor talked about the capital projects fund and decided to eliminate the items in there that we haven't used for a while and add \$300,000 for a new city shop. Councilmember McKean had Steve clarify that we are not dipping from the capital projects fund, we are just not adding to the capital projects fund. Steve also clarified that the capital projects fund has \$520,000 in it now and we are planning to use \$300,000. There is no source of

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revenue to replenish it. As our Treasurer, he wants to make sure the council understands that. Councilmember McKean feels that we need to challenge our department heads to come under their budgets by 2%. He also suggested investing the money rather than keeping it in the PTIF. Steve reported that we could put it in a CD. Councilmember McKean will look into it. In the capital project fund, Steve noted that the council needs to have a plan on what that money will be used for. Councilmember McKean wondered if we should do that in a work meeting. It was suggested to talk about it at the next council meeting. **Councilmember McKean moved to adopt the 2015-16 City Budgets and Redevelopment Budget as explained. Councilmember Hale seconded the motion. Councilmember Kelley, Maw, McKean, Carrigan and Hale voted aye. The motion carried.**

Discussion/Motion: Approval of Certified Tax Rate for FY2016

Steve Davis reported that the County gave the numbers for the certified tax rate as .000490. He noted that he projects it will bring in \$129,892. It was mentioned that this is not an increase. **Councilmember Maw moved to approve the certified tax rate at .000490 as presented. Councilmember McKean seconded the motion. Councilmembers Kelley, Maw, McKean, Carrigan and Hale voted aye. The motion carried.**

Motion: Cancel July 2, 2015 Meeting

Councilmember Carrigan moved to cancel the July 2, 2015 meeting. Councilmember Kelley seconded the motion. Councilmembers Kelley, Maw, McKean, Carrigan and Hale voted aye. The motion carried.

Motion: Approval of Business Licenses

There were none.

Motion: Approval of Warrant Register

See warrant register dated 06/01/15 to 06/17/15. It was noted that there are more coach refunds. Councilmember McKean asked if Adam Doxey was one of Colette's kids. Diane noted that he is not. Councilmember Hale asked what the flat letters were. Councilmember Kelley reported that they were for the sign at Pioneer Park. Councilmember McKean noted his concern about the ease of fraudulent purchasing at Lowe's and Home Depot and thinks we need to work on our purchasing policy. **Councilmember Maw moved to approve the warrant register presented. Councilmember Hale seconded the motion. Councilmembers Kelley, Maw, McKean, Carrigan and Hale voted aye. The motion carried.**

Report: Planning Commission

Blake Neil reported that the Planning Commission will be having a public hearing on July 9 for a rezone for the Stimpson property out north by Stillcreek. They are petitioning to rezone from A-1 to RE-20. Blake asked the council for the time frame in getting a new Planning Commission member since Ed Hall resigned. This will be taken care of at the next meeting. Blake noted that he has been looking into some training material and mentioned that the Utah League of Cities is saying that public hearings are not necessary for subdivision approval, only public meetings. He also noted that the city is required to look at their subdivision ordinance every five years so they will start that process. Councilmember McKean asked Blake if Ryan Taylor contacted him. Blake noted that he has spoken with him.

Report: Council

Councilmember Kelley reported that there will be a Pops Concert in August. The Pioneer Park sign is completed thanks to an Eagle Scout project. She noted that the Youth Council will be on the float with the City Council for the 4th of July. They will be on a 40' Peterbuilt flatbed. She noted that the youth council will be doing recruitment flyers.

Councilmember Carrigan noted that he didn't have anything to report since he wasn't able to attend this week's meeting. Diane noted that the meeting he is talking about is the staff meeting that is held every Tuesday at 1:30 p.m.

Councilmember Hale noted that the fire department will be available on the 4th for first aid. Lt. Lane Findlay reported that they will have Deputy Mike Chatelain available to help for the day. He also noted that Rex Cragun is retiring the end of June. Councilmember Hale mentioned that she will get some signage up at Fremont on the 3rd so

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the Fireworks people can get in. The committee will be setting up the park on Friday. The dinner will start at 6 p.m. and she asked the council and their spouses to help serve the dinner. She asked them to be there at 5:30. She noted that the flatbed will need to be decorated for the parade and that everyone needs to be at Fremont at 8 am. She indicated that she has a lot of candy for the council to throw. Councilmember McKean noted that they ran out last year so he wanted her to make sure she has a lot. It was noted that there is not a rodeo this year and they may do it again next year but not on the 3rd. She noted that there will be a pinewood derby on the 3rd. She has asked the parks department to handle the garbage. It was noted that the backhoe will be around to empty the black cans into because the black cans are hard to empty into the dumpster. Councilmember Hale reported that she will saran wrap the water jugs so no one puts their hands in. She reported that Phil Clawson is the chair and he works for Wadman Construction. Wadman Construction is sponsoring the softball tournament. She noted that Steve and Pat Smith are the Grand Marshall's this year. Councilmember Hale also reported that if anyone needs something in the newsletter for August or September, they need to get it to her soon.

At 8:09 p.m. Councilmember McKean moved to adjourn and was seconded by Councilmember Kelley. The vote was unanimous.

City Recorder

Mayor

Date approved