

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
DECEMBER 4, 2014

The City Council of Plain City convened in a regular meeting on Thursday, December 4, 2014, in the Plain City Hall beginning at 7:00 p.m.

Present: Mayor Bruce Higley, Councilmembers LaFray Kelley, Joel Maw and Natalie Hale  
Excused: Councilmembers Mike McKean and Mark Lowther  
Staff: Diane Hirschi  
Also present: Joe Mitchell, Bill Whitelock, Neola James, Suzanne Whitelock, Blake Neil, Jeremy Crowton, Don Wade, John Leonardi, Steven Petroff and Buddy Sadler

Call to Order: Mayor Higley  
Pledge of Allegiance: Councilmember Kelley  
Invocation/Moment of Silence: Councilmember Maw

Approval of Minutes

**Councilmember Kelley moved to approve the minutes from November 6 and November 20, 2014 as presented. Councilmember Maw seconded the motion. Councilmembers Kelley, Maw and Hale voted aye. The motion carried.**

Comments: Public

There was none at this time.

Discussion/Motion: Site Plan – Café/Bakery for Whitelock’s – 2414 N 4350 W

Blake Neil reported that the Planning Commission recommended approval for the site plan. He did note however that on the north side of the building, the road is platted at 66 feet. The Planning Commission feels we need to vacate 6 feet of the right of way on that side of the road. **Councilmember Maw moved to approve the site plan for a café and bakery for Whitelock’s. Councilmember Hale seconded the motion. Councilmembers Kelley, Maw and Hale voted aye. The motion carried.** Sue Whitelock noted that they are going to try and open in February.

Discussion/Motion: Final Approval – Taylor Park Subdivision Phase 1

Blake Neil reported that the Planning Commission recommended final approval for Taylor Park Subdivision at their last meeting but some things have come up today that needs to be looked at. There is a 1928 court document that needs to be looked at by our legal counsel. The filing and judgment paper will be sent to Brandon. Blake is suggesting that this be sent back to the Planning Commission. He also noted that Don Wade has brought up some issues. **Councilmember Kelley moved to table Taylor Parks and send it back to the Planning Commission. Councilmember Hale seconded the motion. Councilmembers Kelley, Maw and Hale voted aye. The motion carried.**

Discussion/Motion: Conditional Final Acceptance of Mountain West Meadows Subdivision

Brad Jensen, City Engineer, sent a letter dated November 21, 2014 recommending conditional final acceptance of phases 1, 2 and 3. He noted that because Mitch asked the developer to try a new seal coat in May, he is asking that conditional final be back dated to June 1, 2014. All other work has been completed. **Councilmember Maw moved to give conditional final acceptance effective June 1, 2014 for phases 1, 2 and 3 of Mountain West Meadows Subdivision. Councilmember Kelley seconded the motion. Councilmembers Kelley, Maw and Hale voted aye. The motion carried.**

Discussion/Motion for Resolution: Update of Policies & Procedures Manual

Mayor Higley reported that we have been working on this policy for a long time. He noted that it will always be a work in progress. The council had several work sessions on the policy and everything is as discussed except for a few things that Diane will point out. Diane reported that we just went through an audit with Utah Retirement Systems and they have recommended adding one paragraph stating that elected officials and some appointed officials be considered part-time. Diane explained that there was a conflict in Chapter 9. It states that the employee is eligible for insurance after completing the introductory period which is six months. Through Obamacare, we have

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
DECEMBER 4, 2014

to offer insurance to eligible employees before 90 days. The Mayor noted that in the past, the city has paid 100% of the insurance premium for each full-time employee and then a percentage of the family. The Mayor is proposing to have the city pay 90% of the individual and the family. The other 10% will be deducted from the employee's check. He noted that this has to be passed by resolution. **Councilmember Kelley moved to approve Resolution 2014-04 adopting the policies and procedures manual effective January 1, 2015. Councilmember Hale seconded the motion. Councilmembers Kelley, Maw and Hale voted aye. The motion carried.**

**Councilmember Hale moved to approve Resolution 2014-05 stating that the city will pay 90% of insurance for eligible employees. Councilmember Kelley seconded the motion. Councilmembers Kelley, Maw and Hale voted aye. The motion carried.**

Discussion/Motion: Town Square Park – Tennis Court

Councilmember Kelley noted that since the LDS Church owns the Town Square Park which includes the tennis court, the City can't apply for a RAMP grant. In talking with a member of the stake presidency, they like the idea of turning it into a pickle ball court. The Church proposes that if the City would get the estimate of what it would cost to convert it, the Church would work with the youth and to do the labor. It was also discussed that we could get an estimate for upgrading the ball diamond. **Councilmember Kelley moved to have our city engineer get an estimate to convert the tennis court into a pickle ball court and an estimate to refurbish the ball diamond. Councilmember Maw seconded the motion.** There was a discussion about not including the ball diamond estimate. The Church can do that as part of their labor. **Councilmember Kelley moved to amend her motion to not include the ball diamond. Councilmember Maw seconded the motion. Councilmembers Kelley, Maw and Hale voted aye. The motion carried.**

Motion: Cancel Dec 18 and Jan 1 meeting

The Mayor noted that we need to cancel the next meeting as it is the Christmas social and the next one will be a holiday. **Councilmember Maw moved to cancel the December 18 and January 1 meetings. Councilmember Hale seconded the motion. Councilmembers Kelley, Maw and Hale voted aye. The motion carried.**

Motion: Approval of Business Licenses

New

Truck Saver Products	Joseph Mitchell	2812 W 1975 N	aluminum ladder racks
Morrell & Sons, Inc	Jeff Morrell	3424 W 1975 N	office/HVAC service

**Councilmember Kelley moved to approve the business licenses as presented. Councilmember Hale seconded the motion. Councilmembers Kelley, Maw and Hale voted aye. The motion carried.**

Motion: Approval of Warrant Register

See warrant registers dated 11/1/2014 to 11/19/14 and 11/20/14 to 11/30/14. **Councilmember Maw moved to approve the warrant registers as presented. Councilmember Kelley seconded the motion. Councilmembers Kelley, Maw and Hale voted aye. The motion carried.**

Report: Planning Commission

Buddy Sadler reported that they did a lot line for Jeff Hales, approved the Whitelock site plan and gave final approval to Taylor Park subdivision. They also have reworked the cul-de-sac ordinance.

Reports: Council

Councilmember Kelley reported that the Youth Council is going door to door for a food drive on December 13. The food will be donated to the Food Bank. She noted that the arts council doesn't want to sponsor the circus and the youth council may.

Councilmember Maw reported that he and the Mayor met with Don. Don wants to get the screen system in place and is working on estimates. They have been hauling a lot of crushed concrete around the sewer lagoons. Having the concrete crushed saved a lot of money.

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
DECEMBER 4, 2014

Councilmember Hale noted that it is time to be working on the 4<sup>th</sup> of July again. She hasn't received a firm commitment from Jay Carnahan if he is interested again. She did note though that she has an alternate name if Jay doesn't want to do it. She noted that she will be working on the newsletter in the next couple weeks.

The Mayor noted that appreciates Diane and the city council for the work on the personnel policy. He noted that it is a work in progress. He thanked the Planning Commission for their work. He noted that we have a new full-time employee.

**At 7:39 p.m. Councilmember Kelley moved to adjourn and was seconded by Councilmember Maw. The vote was unanimous.**

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date approved

NOT OFFICIAL DOCUMENT